All proceedings before the Board of Trustees are conducted in English. The District does not furnish interpreters and, if one is needed, it shall be the responsibility of the person needing one. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the District, please contact the Manager at (209) 982-4675 at least 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility.

1. CALL TO ORDER; ROLL CALL

2. PUBLIC COMMENT PERIOD – This time is reserved for members of the public to address the Board of Trustees relative to matters within the jurisdiction of the San Joaquin County Mosquito & Vector Control District. No action may be taken on non-agenda items unless authorized by law. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. Comments will be limited to five minutes per person.

3. CONSENT CALENDER
   a. Minutes of the January 15, 2019 regular meeting of the Board of Trustees
   b. Expenditure and financial reports for January 2019
   c. District activities report for January 2019
   d. Public Information and Outreach Month End report for January 2019
   e. Manager’s report
   f. Correspondence

4. 2018 ANNUAL STATEMENTS OF ECONOMIC INTERESTS FILINGS (FPPC FORM 700: DISTRICT POLICY 1020)


6. UPDATE ON STATUS OF STOCKTON OFFICE LOBBY AND MEN’S LOCKER / RESTROOM REMODEL PROJECT

7. EXECUTIVE COMMITTEE REPORT
8. CLOSED SESSION (Pursuant to CGC §54957)

   Public Employee – Performance Evaluation / Public Appointment
   Title: Manager

REPORT OF CLOSED SESSION

9. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS

10. OTHER BUSINESS; ANNOUNCEMENT OF FUTURE BOARD AND COMMITTEE MEETINGS

   • The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, March 19, 2019

11. ADJOURN
Board Meeting Information

To:    Board of Trustees
From:  Eddie Lucchesi, Manager
CC:    Chris Eley, Legal Counsel
Date:  2/15/2019
Re:    February 2019 BOT Meeting, Agenda Item 3

3. CONSENT CALENDER

   a. Draft minutes of the January 15, 2019 regular meeting of the Board of Trustees
   b. Expenditure and Financial reports for January 2019
   c. District activities report for January 2019
   d. Public Information & Outreach report for January 2019
   e. Manager’s report
   f. Correspondence

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and generally require no discussion. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar and discussed separately.

If there are no items that the Board would like to discuss separately, it is recommended that the Board of Trustees approve the Consent Calendar as presented.

Attachments
SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206

MINUTES OF THE BOARD OF TRUSTEES MEETING
January 15, 2019

1. Call to Order
The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, January 15, 2019, at the District’s Stockton office. President Colombini called the meeting to order at 1:05 p.m.

Seating of Officers for the 2019 Board of Trustees

President – Omar Khweiss, City of Lathrop
Vice President – Gary Haskin, City of Escalon
Secretary – Greg Selna, City of Tracy

Trustees Present: Staff Members Present:
Gary Haskin Eddie Lucchesi, Manager
Gary Lambdin John Fritz, Assistant Manager
Jay Colombini Jamie Tuggle, Secretary
Francis Groen Emily Nicholas, Administrative Assistant
Jack Fiori
Mike Manna
Marc Warmerdam
Omar Khweiss
Greg O'Leary
Glenn Page

Trustees Absent: Legal Advisor: Chris Eley, Attorney at Law
Greg Selna

Other: None

2. Public Comment Period
There was no public comment

3. Consent Calendar
a. Minutes of December 18, 2018 regular meeting of the Board of Trustees
e. Manager’s report
f. Correspondence

Following review and discussion of the Consent Calendar, it was moved by Trustee Fiori, seconded by Trustee O’Leary, to approve the Consent Calendar as presented; motion passed unanimously.


Manager Lucchesi reviewed with the Board the Financial Audit Report. He stated that CSV received the letter of confirmation from Jackson Lewis and the report was now complete. Trustee Lambdin requested that the manager look into a resolution to Note D – State Loan- Chapter 1168/85, since it remains listed each year in the auditor’s report. Following review and discussion of the final version of the financial audit report, it was moved by Trustee Groen, seconded by Trustee Colombini, to approve the Financial Statements and Independent Auditor’s report for the year ending June 30, 2018; the motion was unanimously approved.

5. Executive Committee Report.

President Khweiss informed the Board that the Executive Committee met with the Manager to review and discuss his performance evaluation for the 2018 calendar year. The Committee will meet again in February, prior to the regular BOT meeting, to finalize the performance evaluation. Following his report, President Khweiss directed the Board into close session.

6. CLOSED SESSION (Pursuant to CGC §54957)

A. Public Employee Performance Evaluation (§54957)
   Title: Manager

Prior to convening to closed session, President Khweiss announced the reason for the closed session. The Board convened to closed session at 1:26 p.m. and reconvened to open session at 1:54 p.m.

REPORT OF CLOSED SESSION:

President Khweiss called upon Legal Counsel Eley to provide a report of the closed session. Legal Counsel Eley reported that the Board of Trustees had met in closed session to discuss the performance evaluation of the Manager, but no action was taken.
7. Other Business; Announcement of future Board and Committee meetings.
   - Executive Committee Meeting at 10:30 a.m. Tuesday, February 19, 2019.
   - Ethics Training AB 1234 will be held prior to the Board of Trustees meeting @ 11:00 a.m. February 19, 2019.
   - The next regular meeting of the Board of Trustees will be 1:00pm Tuesday, February 19, 2019.

8. Adjournment
   There being no further business, it was moved by Trustee Warmerdam, seconded by Trustee Groen to adjourn the meeting at 1:59 p.m.; the motion passed unanimously.

____________________________________________
MR. GREG SELNA, BOARD SECRETARY

____________________________________________
MR. EDDIE LUCCHESI, MANAGER
## San Joaquin County Mosquito & Vector Control District
### Budget and Actual Comparison
#### July 2018 through January 2019

<table>
<thead>
<tr>
<th></th>
<th>Jul '18 - Jan '19</th>
<th>Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE-GENERAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Misc. Revenues</td>
<td>$327,226.01</td>
<td>$590,227.00</td>
<td>55.44%</td>
</tr>
<tr>
<td>Property Tax</td>
<td>2,917,531.77</td>
<td>5,191,821.00</td>
<td>56.2%</td>
</tr>
<tr>
<td>Interest Revenues</td>
<td>116,221.26</td>
<td>172,555.00</td>
<td>67.35%</td>
</tr>
<tr>
<td>Intergovernmental Revenues</td>
<td>54,586.69</td>
<td>116,839.00</td>
<td>46.81%</td>
</tr>
<tr>
<td>Charges for Services</td>
<td>1,665,718.71</td>
<td>3,138,837.00</td>
<td>53.07%</td>
</tr>
<tr>
<td><strong>Total General Revenues</strong></td>
<td>5,081,294.44</td>
<td>9,209,879.00</td>
<td>55.17%</td>
</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>1,421,351.16</td>
<td>2,761,683.00</td>
<td>51.47%</td>
</tr>
<tr>
<td>Employment Benefits</td>
<td>1,407,185.46</td>
<td>2,592,081.00</td>
<td>54.29%</td>
</tr>
<tr>
<td>General Services &amp; Supplies</td>
<td>1,813,156.59</td>
<td>2,982,660.00</td>
<td>60.79%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>4,641,693.21</td>
<td>8,336,424.00</td>
<td>55.68%</td>
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<tr>
<td><strong>OTHER CHARGES</strong></td>
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<td></td>
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<tr>
<td>Other charges</td>
<td>508.84</td>
<td>37,550.00</td>
<td>1.36%</td>
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<tr>
<td>Capital Expenditures</td>
<td>69,432.51</td>
<td>825,000.00</td>
<td>8.42%</td>
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<tr>
<td><strong>Total Other Expenditures</strong></td>
<td>69,941.35</td>
<td>862,550.00</td>
<td>8.11%</td>
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<tr>
<td><strong>Net Change Surplus (Deficit)</strong></td>
<td>$369,659.88</td>
<td>$10,905.00</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Amount</td>
<td></td>
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</tr>
<tr>
<td>-----------------------------------</td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>Transfer Out</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Transfer In</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MISCELLANEOUS REVENUES</td>
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<tr>
<td>INTEREST REVENUES</td>
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<td>CHARGES FOR SERVICES</td>
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<tr>
<td>GENERAL REVENUE TAXES</td>
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<td></td>
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<tr>
<td>INTEREST INCOME</td>
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<td></td>
<td></td>
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<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>NET CHARGE</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL DISTRICT OPERATIONS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>January 2019</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
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**FUND REPORT**
San Joaquin County Mosquito & Vector Control District

2/7/2019
<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Amount</th>
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<tbody>
<tr>
<td>ACE Hardware</td>
<td>$ 71.88</td>
</tr>
<tr>
<td>ACME Saw N Industrial Supply</td>
<td>120.87</td>
</tr>
<tr>
<td>Amazon Marketplace</td>
<td>161.93</td>
</tr>
<tr>
<td>American Mosquito Control Association</td>
<td>2,445.00</td>
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<tr>
<td>Applied Ind Tech</td>
<td>248.23</td>
</tr>
<tr>
<td>AT&amp;T</td>
<td>1,313.59</td>
</tr>
<tr>
<td>Battery Bill, Inc</td>
<td>250.17</td>
</tr>
<tr>
<td>Bay Alarm</td>
<td>234.00</td>
</tr>
<tr>
<td>Big W Sales</td>
<td>207.38</td>
</tr>
<tr>
<td>Business Printing Service</td>
<td>99.19</td>
</tr>
<tr>
<td>CA Employment Development Dept.</td>
<td>96.00</td>
</tr>
<tr>
<td>CA Society of Muni Finance</td>
<td>110.00</td>
</tr>
<tr>
<td>CalPERS</td>
<td>53,316.91</td>
</tr>
<tr>
<td>Capital Rubber Co., Ltd.</td>
<td>161.81</td>
</tr>
<tr>
<td>Central Valley Hardware Co.</td>
<td>13.52</td>
</tr>
<tr>
<td>Chevron and Texaco Card Services</td>
<td>555.86</td>
</tr>
<tr>
<td>Cintas (G&amp;K Services)</td>
<td>1,254.29</td>
</tr>
<tr>
<td>City of Lodi</td>
<td>458.61</td>
</tr>
<tr>
<td>City of Stockton</td>
<td>240.85</td>
</tr>
<tr>
<td>Clarke Mosquito Control</td>
<td>2,632.81</td>
</tr>
<tr>
<td>Delta Dental</td>
<td>5,020.59</td>
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<tr>
<td>Eley, Christopher K</td>
<td>500.00</td>
</tr>
<tr>
<td>Entomological Society of America</td>
<td>148.00</td>
</tr>
<tr>
<td>Facebook</td>
<td>2.11</td>
</tr>
<tr>
<td>Food For Less</td>
<td>9.98</td>
</tr>
<tr>
<td>French Camp Fire Protection District</td>
<td>183.02</td>
</tr>
<tr>
<td>H.D. Hudson Manufacturing Company</td>
<td>128.79</td>
</tr>
<tr>
<td>Imperial Building Maintenance</td>
<td>430.06</td>
</tr>
<tr>
<td>J. Milano Co., Inc.</td>
<td>334.09</td>
</tr>
<tr>
<td>Keith’s Trophy Supply, Inc.</td>
<td>58.82</td>
</tr>
<tr>
<td>Life Technologies Corp (Invitrogen)</td>
<td>1,337.98</td>
</tr>
<tr>
<td>Lowe’s</td>
<td>24.44</td>
</tr>
<tr>
<td>Mayaco, Marketing &amp; Internet</td>
<td>525.00</td>
</tr>
<tr>
<td>Motion Industries</td>
<td>83.06</td>
</tr>
<tr>
<td>Nestle Pure Life Direct, Nestle Water</td>
<td>107.56</td>
</tr>
<tr>
<td>Newegg</td>
<td>67.53</td>
</tr>
<tr>
<td>Office Depot</td>
<td>58.77</td>
</tr>
<tr>
<td>Pace Supply</td>
<td>123.47</td>
</tr>
<tr>
<td>Pacific Gas &amp; Electric Co.</td>
<td>2,901.51</td>
</tr>
<tr>
<td>Peace &amp; Justice Network</td>
<td>100.00</td>
</tr>
<tr>
<td>Pinasco</td>
<td>2,650.00</td>
</tr>
<tr>
<td>Pitt Auto Electric Co</td>
<td>286.61</td>
</tr>
<tr>
<td>Platt Electric</td>
<td>232.76</td>
</tr>
<tr>
<td>Raley’s</td>
<td>78.15</td>
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<tr>
<td>Ray Morgan Company</td>
<td>73.12</td>
</tr>
<tr>
<td>Sacramento-Yolo Mosquito &amp; Vector Control</td>
<td>28,500.00</td>
</tr>
<tr>
<td>Safeguard</td>
<td>227.64</td>
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<tr>
<td>Safety-Kleen</td>
<td>201.05</td>
</tr>
<tr>
<td>San Joaquin County ISD</td>
<td>1,225.92</td>
</tr>
<tr>
<td>San Joaquin County Treasurer</td>
<td>1,721.28</td>
</tr>
<tr>
<td>San Joaquin County, Agricultural Commissi</td>
<td>190.72</td>
</tr>
<tr>
<td>Smart &amp; Final</td>
<td>308.68</td>
</tr>
<tr>
<td>SouthWest Airline</td>
<td>313.96</td>
</tr>
<tr>
<td>Stericycle Inc.</td>
<td>204.24</td>
</tr>
</tbody>
</table>
## San Joaquin County Mosquito & Vector Control District
### Expenses by Vendor Summary
#### January 2019

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stockton Auto Parts</td>
<td>103.76</td>
</tr>
<tr>
<td>Stockton Filter Supply Co., Inc.</td>
<td>337.66</td>
</tr>
<tr>
<td>Stockton Petroleum Co.</td>
<td>9,295.55</td>
</tr>
<tr>
<td>Stockton Scavengers Association, Inc</td>
<td>241.41</td>
</tr>
<tr>
<td>The Home Depot CRC/GECF</td>
<td>98.74</td>
</tr>
<tr>
<td>The Record</td>
<td>982.20</td>
</tr>
<tr>
<td>TIAA Bank</td>
<td>280.92</td>
</tr>
<tr>
<td>Unum Life Insurance</td>
<td>2,894.75</td>
</tr>
<tr>
<td>US Health Works Medical Group</td>
<td>568.00</td>
</tr>
<tr>
<td>US Postal Service</td>
<td>93.95</td>
</tr>
<tr>
<td>Utility Telecom</td>
<td>439.00</td>
</tr>
<tr>
<td>Verizon Wireless</td>
<td>228.59</td>
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<tr>
<td>Vision Service Plan CA</td>
<td>727.90</td>
</tr>
<tr>
<td>Wilbur-Ellis</td>
<td>1,779.82</td>
</tr>
</tbody>
</table>

**TOTAL**                                      | **$130,424.06**
Work Completed:

CONTINUATION OF SWIMMING POOL INSPECTIONS

The District continues to inspect swimming pools identified in the photos from the June flyover on rainy days. To date, we have inspected hundreds of pools within the county and these inspections will continue into the winter. Next month we will begin to visit those pools that were shown as empty to check if water has accumulated from rains over the winter.

GENERAL FIELD ACTIVITIES

Technicians continued to work on brushing projects throughout the County. Above average rainfall in 2019 has slowed down both the brushing projects as well as the final herbicide applications. Some minor winter projects may be postponed until next year if they are not completed by the time Technicians began normal zone work.

Treehole applications for Aedes sierrensis were completed in January. Treehole mosquitoes are the vector of dog heartworm and a daytime biting nuisance during the spring, so it is important to get to these sites on a rotating yearly basis. Natular DT tablets, with the active ingredient Spinosad, were used this year for all Treehole treatments. We will evaluate these tablets for the next two years to ensure efficacy is being achieved over two spring sierrensis cycles.

District personnel also began completing yearly requirements of safety training. General Safety Training was completed in January and will be followed by Drivers Training, Worker Safety/Label Training in February and March.

Maintenance Work

Shop personnel continued to calibrate and repair spray equipment for the upcoming season. In addition, Technicians have been waxing and cleaning all District vehicles as time permits.
TOTAL TREATMENT WORK CONDUCTED DURING THE MONTH OF JANUARY

GROUND WORK

7  Acs Larvicided
1.25 Acs Adulticided
38  Acs Herbicided

AERIAL WORK

0  Acs Larvicided
0  Acs Adulticided

SERVICE REQUESTS

15 Mosquitoes
37 Neglected Pools
15 Fish Requests

WORK SCHEDULED FOR FEBRUARY

- CONTINUE TO INSPECT NEGLECTED SWIMMING POOLS REPORTED FROM THE PUBLIC AND IDENTIFIED ON THE UPDATED LIST OF HOME FORECLOSURES.

- BEGIN CEMETERY URN TREATMENTS.

- CONTINUE TECHNICIAN TRAINING REQUIREMENTS.

- CONTINUE BRUSH REMOVAL FOR SOURCE REDUCTION AND ACCESS.

- CONTINUE SPRAY EQUIPMENT CALIBRATIONS.

2/13/2019  ACTIVITY.REP
PUBLIC INFORMATION & OUTREACH MONTH END REPORT  
For month ending January, 2019

To: Ed Lucchesi, Manager  
From: Aaron Devencenzi, PIO

Monthly Activities

- **District Communication**: I gathered data, developed graphs, designed and wrote the District’s 2018 Annual Report. The report was redesigned under Microsoft Publisher as opposed to Adobe InDesign used in previous years. I interviewed with a journalist from San Joaquin Magazine who is writing a profile article about the District. I also provided several photos of field and lab operations to be used in the article.

- **Advertisement**: The District signed a seven-month contract for ¼ page articles in San Joaquin Magazine. Included with these ads are two District profiles.

- **Events**: The District sent and application and required paper work to organizers of Earth Day. Earth Day will be held in Stockton on April 14, 2019.

- **Website statistics**: For January there were 6,574 visitors to the website averaging 212 visitors per day. Although down from 7,700 visitors in December. I also worked with the web designer to correct errors on some pages of the new website.

- **Education**: The District participated in Ag Venture at the San Joaquin County Fairgrounds. We provided 45 seven to ten minutes presentations to 1078 third grade students, parents, and teachers. The event was one of the most successful Ag Venture, in terms of contacts, in the last few years. We also gave a presentation to 70 in Manteca. In addition, the District sent 60 additional letters to Manteca Unified school offering our fifth-grade presentations.

- **Social media, newspaper digital**: The Record continues to run an ad encouraging mosquito prevention on your property. This ad ran as part of ads purchased in previous month that were still owed to the District.

- **Safety**: I developed and presented a safety training day for the staff. Items of discussion included hazardous communications, heat illness prevention, vehicle accident form, seat belt safety, evacuation procedure, eye protection and first aid, hearing protection, fire extinguisher use, and large vs. small chemical spill procedures. I also worked on scheduling drivers training and evaluation, as well as fork lift training in February and March.

- **Other**: I attended an “Invasive Aedes” seminar in the Fresno area sponsored by Consolidated Mosquito Abatement District. The seminar covered surveillance, outreach, and control of invasive *Aedes* mosquitoes.
MANAGER'S REPORT

For the period January 10, 2019 – February 12, 2019

- Continued work on the Stockton Office Lobby and men’s locker / restroom remodel project. We provided plans to the County Community Development Department for review by Flood Control, Public Works, Building Department, Environmental Health, French Camp Fire Protection Service District, and Manteca Unified School District. Although the proposed work is considered one project for contractor bidding purposes, the County has required two separate building permits, one for the office building project and one for the shop building project. All the required fees have been paid, and we are now ready to draft requests for proposals from commercial building contractors. This item will be covered in more detail during the meeting. (Item # 6)

- The District’s Assistant Manager, Entomologist, Assistant Entomologist, Public Information Officer, Fish Hatchery Manager and I were in attendance at the Mosquito and Vector Control Association of California 87th Annual Conference held in Burlingame, CA February 3-6, 2019. A number of symposia were covered that included Community Outreach, Vector Control Research, Operations, Public Policy and Administration, Mosquito Biology, Disease and Resistance, and Flea, Tick, and Vertebrate Biology. Assistant Entomologist De La Vega, also contributed to the conference program by providing a presentation on a study she has been involved with at the University of the Pacific (UOP). Her presentation was entitled “Testing for insecticide resistance and identifying metabolic resistance mechanisms in Culex tarsalis populations from Northern California” which was co-authored by District Entomologist Shaoming Huang. In addition, she is was an additional author for a presentation by UOP professor Tara C. Thiemann PhD entitled “Exploring Pyrethroid resistance in Culex tarsalis”. The conference concluded with our participation at the MVCAC Board of Directors Meeting on the last day of the Conference.

- We completed the removal and replacement of one of our three above ground main water feed valves located at White Slough. The additional work to remove and replace designated in ground valves used to control water delivery to the individual earthen ponds will commence as weather allows. We plan on replacing at least three of the most severe leaking valves previously identified in need of immediate repair.

- The mechanics initiated the tear down of the field truck identified for replacement. This work includes removing the flat-bed and associated spray equipment from the field truck and thoroughly inspect and make any necessary repairs and improvements to the associated spray equipment prior to the arrival of the new replacement field truck. It is anticipated that the new pick up will arrive in March. As you know, we only required one pick up to be replaced this year, and Dodge received the bid for the new truck. This is the first time since 2007, that Ford did not submit the low bid.

- Public Information Officer Aaron Devencenzi, with input from the Lab, Operations, and Administration, has completed the Annual Report in draft form. Once reviewed, the final version will be ready for Board approval at the March 2019 Board of Trustees meeting. The biggest challenge is to provide the reader with informative facts in an easily understood format. Updated photos and interesting graphics are often used to achieve this goal.
Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 2/15/2019
Re: February 2019 BOT Meeting, Agenda Item 4

4. 2018 ANNUAL STATEMENT OF ECONOMIC INTERESTS (FORM 700) FILINGS

Please find attached information re: the 2018 Annual Statements of Economic Interest (Form 700) filings.

These forms need to be filled out by all trustees and designated employees and contractors for the year 2018.

Staff will prepare forms for trustee signatures and make the forms available at the BOT meeting.

This item requires Board action.

Attachment(s)
POLICY TITLE: Conflict of Interest
POLICY NUMBER: 1020

1020.10 The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations. §18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regulations. §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A in which members of the Board of Trustees and employees are designated, and in which disclosure categories are set forth, constitute the conflict of interest code of the San Joaquin County Mosquito and Vector Control District.

1020.20 Designated employees shall file statements of economic interests with the Clerk of the County of San Joaquin and representative City Clerks.

ADOPTED JUNE 15, 1993
AMENDED SEPT. 21, 2004
AMENDED NOV. 16, 2010
AMENDED SEPT. 20, 2016
SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
CONFLICT OF INTEREST CODE
APPENDIX OF DESIGNATED POSITIONS AND
DISCLOSURE CATEGORIES

I. Designated Positions. The positions listed below includes those persons who are
deemed to make, or participated in the making of, decisions which may foreseeably have a material
effect on any financial interest. The persons holding the designated positions listed shall disclose
interests and investments in accordance with the corresponding disclosure categories, which are
defined below.

<table>
<thead>
<tr>
<th>DESIGNATED POSITIONS</th>
<th>DISCLOSURE CATEGORY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Members of Trustees</td>
<td>2, 3, 5, &amp; 6</td>
</tr>
<tr>
<td>Manager</td>
<td>1, 3, 4, 5 &amp; 6</td>
</tr>
<tr>
<td>Assistant Manager</td>
<td>2, 3, 4, 5 &amp; 6</td>
</tr>
<tr>
<td>Bookkeeper / Adminis. Assistant</td>
<td>1, 3, 5 &amp; 6</td>
</tr>
<tr>
<td>District Legal Counsel</td>
<td>2, 3, 4, &amp; 6</td>
</tr>
<tr>
<td>Consultant*</td>
<td>1, 2, 3, 4, 5 &amp; 6</td>
</tr>
</tbody>
</table>

II. Disclosure Categories.

1. Investments in business entities doing business in the District and which
   investment totals more than $2,000.00.

2. Investments in business entities, and sources of income, which provide services,
   supplies, materials, machinery or equipment of the type utilized by the District except for ownership
   of equity or debt securities which are publicly traded, regulated by the Securities Exchange
   Commission and of which the disclosing party does not hold greater than a 1% interest.

3. Investments, business positions in business entities, and sources of income, which
   provide services, supplies, materials, machinery or equipment of the type utilized by the District.
4. Interests in real property which is located in whole or in part either within the boundaries of the District, or within two miles of the boundaries of the District except for real property of 5 acres or less used as the principal residence of the reporting party.

5. Loans received by the reporting party or spouse, which loans exceed $250.00 from a single source which source is a business entity or employee or a business entity which provides services, supplies, material, machinery or equipment of the type utilized by the District.

6. Gifts with an aggregate value of $50.00 or more from a single source which source is a business entity or employee of a business entity which provides services, supplies, material, machinery or equipment of the type utilized by the District.

*Consultants - Consultants include independent contractors whose services to the District may include giving advice or recommendations to the District on matters which may have a material effect on the expenditures of the District, this will include the District auditor.

The Manager may determine in writing that particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon the description, a statement of the extent of disclosure requirements. The Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

DRAFT 1 MARCH 16, 1993

DRAFT 2 MARCH 11, 1993

ADOPTED JUNE 15, 1993

AMENDED SEPTEMBER 20, 2016
Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 2/15/2019
Re: February 2019, BOT Meeting, Agenda Item 5

5. RESOLUTION (DRAFT) OF THE BOARD OF TRUSTEES OF THE SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2018-19 FOR THE SAN JOAQUIN COUNTY MOSQUITO, VECTOR AND DISEASE CONTROL BENEFIT ASSESSMENT

Attached is a proposed resolution that directs the preparation of the engineer's report for the District's 2019-20 Benefit Assessment.

SCI, the District's consultant and engineer of record for the benefit assessment will create the report and establish the benefit assessment process as agreed to in the current contract between the District and SCI.

It is recommended that the Board adopt draft resolution 18/19-05 (draft) as presented.

This item requires Board action.

Attachment
RESOLUTION 18/19-05

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THE ASSESSMENTS FOR FISCAL YEAR 2019/20 FOR THE SAN JOAQUIN COUNTY MOSQUITO, VECTOR AND DISEASE CONTROL ASSESSMENT

RESOLVED, by the Board of Trustees (the "Board") of San Joaquin County Mosquito and Vector Control District (the "District"), County of San Joaquin, and State of California;

WHEREAS, on November 15, 2005 by its Resolution No. 05/06-5, this Board authorized the levy of assessments for the San Joaquin County Mosquito, Vector and Disease Control Assessment (the "Assessment") pursuant to the provisions of the Health and Safety Code Section 2080 et seq. and Article XIIIID of the California Constitution; and

WHEREAS, such mosquito and vector control services provide tangible health benefits, reduced nuisance benefits and other special benefits to the public and properties within the areas of such services; and

WHEREAS, the District provides vector control services which includes a system of public projects, programs, public improvements and services intended to provide for the surveillance, prevention, abatement and control of vectors throughout its boundaries (collectively "Services").

NOW, THEREFORE, BE IT RESOLVED, that SCI Consulting Group, is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with the provisions of the Health and Safety Code Section 2080 et seq. and Article XIIIID of the California Constitution. Upon completion, the Engineer shall file the Report with the Secretary of the Board of Trustees for submission to the Board.

PASSED AND ADOPTED this 19th day of February, 2019 by the following vote, to wit:

AYES: __________________________________________

NOES: __________________________________________

ABSENT: _________________________________________

ABSTAIN: ________________________________________

Omar Khweiss, President __________________________ Date __________

__________________________
Greg Selna, Secretary
Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 2/12/2019
Re: February 2019 BOT meeting; Agenda Item 6

6. UPDATE ON STATUS OF STOCKTON OFFICE LOBBY AND MEN’S LOCKER / RESTROOM REMODEL PROJECT

The design and associated construction drawings for the Stockton Office lobby and the expansion and remodeling of the men’s locker room are completed, and were provided to the County Community Development Department for review. As part of the County’s Building Permit Application Process, the District took action to seek review and paid associated fees to the following agencies:

- Public Works
- Community Development Department
- Flood Control
- French Camp McKinley Fire Protection District
- Manteca Unified School District
- Environmental Health Department

In addition, we signed a “Special Inspection and Testing Agreement” with Kleinfelder for any future inspection that may be required during the construction period. This too was a requirement of the County. More detailed information will be provided at the Board meeting.
Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 2/12/2019
Re: February BOT Meeting, Agenda Item 7

7. EXECUTIVE COMMITTEE REPORT

As discussed at the January 2019 regular meeting, the Board of Trustees agreed to have the Executive Committee finalize the Manager’s performance evaluation prior to the February regular BOT meeting.

Attached is a copy of the draft meeting agenda. A member of the Executive Committee will provide an oral report at this time on the agenda.

Attachment
San Joaquin County Mosquito & Vector Control District
7759 S. Airport Way
Stockton, CA 95206
(209) 982-4675

Board of Trustees
Executive Committee Meeting

February 19, 2018
10:30 A.M.

AGENDA

1. Call to order; roll call

2. Public comment period

3. Closed Session (Pursuant to CGC Section 54957)
   
   Public Employee
   Title: Manager

   • Employee Performance Evaluation

   Report of Closed Session (Pursuant to CGC Section 54957)

4. Other business; announcement of future committee meeting date(s) and time(s).

5. Adjourn.
Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 2/12/2019
Re: February 2019 BOT Meeting, Agenda Item 8

8. CLOSED SESSION (Pursuant to CGC §54957 and §54957.6)
   PUBLIC EMPLOYEE PERFORMANCE EVALUATION / PUBLIC APPOINTMENT
   Title: Manager

   REPORT OF CLOSED SESSION (Pursuant to CGC §54957.1)

   This will be a closed session for the purpose of reviewing the performance of the Manager per District policy # 2170.60

   Re: the performance evaluation of Manager Lucchesi, a year-end report was distributed to the Board’s Executive Committee for review and discussion at the January 15, 2019 regular meeting. The report was referred to the Board’s Executive Committee for further review and analysis. The Executive Committee is expected to meet prior to the February regular meeting.

   Following the closed session, a person designated by the Board of Trustees will provide a report of closed session. Any action resulting from the discussions in closed session must be taken in open session.