

SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

7759 SOUTH AIRPORT WAY, STOCKTON, CA 95206
Telephone: (209) 982-4675 Fax: (209) 982-0120
Website: www.simosquito.org Email: district@simosquito.org

BOARD OF TRUSTEES MEETING

AGENDA

**Tuesday, May 17, 2016
1:00 P.M.**

All proceedings before the Board of Trustees are conducted in English. The District does not furnish interpreters and, if one is needed, it shall be the responsibility of the person needing one. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the District, please contact the Manager at (209) 982-4675 at least 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility.

1. CALL TO ORDER; ROLL CALL

- a. Introduction of New Trustee – Greg Selna, City of Tracy

- 2. PUBLIC COMMENT PERIOD** – This time is reserved for members of the public to address the Board of Trustees relative to matters within the jurisdiction of the San Joaquin County Mosquito & Vector Control District. No action may be taken on non-agenda items unless authorized by law. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. Comments will be limited to five minutes per person.

3. CONSENT CALENDAR

- a. Draft Minutes of the April 19, 2016 regular meeting of the Board of Trustees
- b. Expenditure and Financial reports for April 2016
- c. District activities report for April 2016
- d. Public Information & Outreach report for April 2016
- e. Manager's report
- f. Correspondence

4. REPORT OF BUDGET COMMITTEE MEETING

- 5. REPORT OF ATTENDANCE AT THE MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA SPRING MEETING HELD APRIL 28 – 29, 2016.**

- 6. REPORT ON DISTRICT'S INVOLVEMENT WITH THE USDA-ARS WATER HYACINTH PROJECT**

- 7. REVIEW AND REQUEST AUTHORIZATION TO AMEND POLICY 5030 TO REFLECT ROSENBERG'S RULES OF ORDER AS THE GENERAL GUIDELINE FOR BOARD MEETING PROTOCOL**

- 8. CLOSED SESSION (Pursuant to CGC §54956.9 and §54957.6)**

A. Conference with Legal Counsel-Existing Litigation (Subdivision (a) of §54956.9)
Name of case: Morgan vs. San Joaquin County Mosquito and Vector Control District, San Joaquin County Superior Court Action No: 39-2014-00313386-CU-OE-STK

B. Conference with Labor Negotiators (§54957.6)

Agency designated representatives: Eddie Lucchesi and Chris Eley

Employee organization: San Joaquin Mosquito Employees Association (SJMEA)

Unrepresented employees: Assistant Entomologist, Assistant Manager, Bookkeeper/Administrative Assistant, Entomologist, Fish Hatchery Manager, Laboratory Technician II / Micro-biologist, Mosquito Control Supervisors, Public Information Officer, and Secretary

REPORT OF CLOSED SESSION

9. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS

10. OTHER BUSINESS; ANNOUNCEMENT OF FUTURE BOARD AND COMMITTEE MEETINGS

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, June 21, 2016
- Budget Committee Meeting prior to Board Meeting – 11:30 a.m. Tuesday, June 21, 2016

11. ADJOURN

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 5/12/2016
Re: May 2016 BOT Meeting, Agenda Item 1

1. CALL TO ORDER; ROLL CALL

a. INTRODUCTION OF NEW TRUSTEE

Greg Selna, City of Tracy

Re: Agenda Item 1a. the San Joaquin County Board of Supervisors took action at their 1/8/2013 meeting to appoint San Joaquin County resident Jay Colombini to replace Frank DeBenedetti on the District's Board of Trustees. In addition, both Marc Warmerdam and Michael Manna were re-appointed to the Board of Trustees during the same meeting.

Re: Agenda Item 1b., the Board took action at their December 18, 2012 regular meeting to elect Trustee Warmerdam to the position of President, Trustee Lambdin to the position of Vice President, and Trustee Meeker to the position of Secretary for 2013.

Re:

This item is for information only.

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 5/6/2016
Re: May 17, 2016 BOT Meeting, Agenda Item 3

3. CONSENT CALENDAR

- a. **Draft minutes of the April, 2016 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial reports for April, 2016**
- c. **District activities report for April, 2016**
- d. **Public Information and Outreach report for April, 2016**
- e. **Manager's report**
- f. **Correspondence**

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory, the Expenditure and Financial Report will be reviewed prior to Board approval. In addition, if the Board would like to discuss any other item listed, it may be pulled from the Consent Calendar and discussed separately.

If there are no items that the Board would like to discuss separately, it is recommended that the Board of Trustees approve the Consent Calendar once presented in its entirety.

Attachments

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

MINUTES OF THE BOARD OF TRUSTEES MEETING

April 19, 2016

1. Call to Order

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, April 19, 2016, at the District's Stockton office. President Lambdin called the meeting to order at 1:00 p.m.

Trustees Present:

Marc Warmerdam
Joy Meeker
Jay Colombini
Jack Fiori
Mike Manna
Gary Lambdin
Glenn Page
Greg O'Leary

Staff Members Present:

Eddie Lucchesi, Manager
John Fritz, Asst. Manager
Jamie Tuggle, Secretary
Emily Nicholas, Administrative Asst.

Legal Advisor: Chris Eley, Attorney at Law

Trustees Absent:

Tracy Trustee (Vacancy)
Francis Groen
Omar Khweiss

2. Public Comment Period

There was no public comment.

3. Consent Calendar

- a. **Minutes of the March 15, 2016 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial Reports for March 2016.**
- c. **District activities report for March 2016.**
- d. **Public Information & Outreach report for March 2016.**
- e. **Manager's report**
- f. **Correspondence**

Manager Lucchesi reviewed the correspondence he received over the past month. The first correspondence was regarding a notice from Cal-OSA in response to a complaint filed. Manager Lucchesi said Assistant Manager Fritz worked with Cal-OSA and gathered all the information required. The second correspondence was a request for personnel file documents from Tiffany Anderson. He stated the District will respond to the request within the confines of the law. He also stated much of this information has previously been provided to

her. The third correspondence was also a request for information from Tiffany Anderson, regarding the District's conflict of interest policy and employee compensation. Legal Advisor Eley stated that Board of Trustees annually file 700 forms as required by law and his response letter clarifies those requirements for her, in addition he directed her to the web-site *transparentcalifornia.com.*; whereby, she can find total compensation information for all governmental employees. The fourth correspondence was a letter from the District to the Honorable Moses Zapien, chairman of the San Joaquin County Board of Supervisors (Board), thanking the Board for proclaiming April 17 - 23, 2016 California West Nile Virus and Mosquito and Vector Control Awareness Week. Following review and discussion of the Consent Calendar, it was moved by Trustee Colombini, seconded by Trustee Meeker, to approve the Consent Calendar as presented; the motion was unanimously approved.

4. Report of Policy Committee meeting and approval of amendments to District policies and procedures.

Manager Lucchesi reviewed the agenda of the Policy Committee. Trustee Warmerdam informed the Board that all the changes to the policies should be adopted except for policy 5040 as more information is needed. Legal Advisor Eley reviewed each change recommended to the affected policy language. Policy 1030.20 Public Complaints would not include employee complaints because that would most likely fall under the District's grievance policy. Policy 2700 Public Information Officer (PIO) job description to reflect duties to include assisting in safety training of District employees as well as updating safety training binders and scheduling training dates, and manning the inventory of the District's personal protective equipment used by field staff. Policy 4010 Code of Ethics would add the resolution the Board adopted that stated if a Trustee is interested in purchasing District property then they would excuse themselves from any discussions and decisions regarding that property. Policy 4030 Remuneration and Reimbursement clarifies that Trustees qualify for reimbursement when attending a district meeting; Policy 4090 Training, Education, and Conferences would require the District to notify any Trustee attending training, education, or a conference of the time-frame of approved lodging. Policy 5010 Board Meetings would change the time from 2:00 p.m. to 1:00 p.m. which the Board has already implemented and to add that the announcement of all Board meetings will be located on the District's web-site. Policy 5030 Board Meeting Conduct currently follows Robert Rules of Order, but the committee suggested it be changed to Rosenberg Rules of Order as they are easier to understand and follow. This policy change is being put on hold until legal counsel presents procedural information to the full Board. Policy 5040.20 Board Actions and Decisions would change the language for quorum to say the majority of the currently seated Trustees rather than fifty percent plus 1 would equal a quorum. Policy 5060.10 Minutes of Board Meetings would authorize additional Board members to sign the minutes in the absence of the secretary. The order is as follows: Secretary, Board President, Board Vice President, Board Secretary, and any seated Board

Trustee. Manager Lucchesi also informed the Board that there will be future changes to the personnel handbook as the new laws come into effect. Following review and discussion of the Policy Committee meeting, it was moved by Trustee Warmerdam seconded by Trustee O'Leary, to approve the changes to the policy as presented; the motion was unanimously approved

5. Request for authorization to contract for auditing and financial review services for fiscal year 2015-16.

Manager Lucchesi informed the Board the District received a letter from Croce and Company stating they will no longer provide financial auditing services for governmental agencies. Manager Lucchesi suggested that since there would not be adequate time to send out requests for bid proposals to complete this year's financial audit, that the Board consider hiring Croce, Sanguinetti, and Vander Veen (CSV) to complete this year's audit. CSV had provided a bid previously to complete the District's financial audit. Manager Lucchesi contacted CSV to receive costs associated with completing this year's financial audit, they submitted a price quote of \$16,500.00 to complete the work. Following review and discussion of the audit proposal, it was moved by Trustee Colombini, seconded by Trustee Meeker, to approve the contract for Croce, Sanguinetti, and Vander Veen to complete the financial audit for the 2015/16 fiscal year as presented; the motion was unanimously approved.

6. Report of MVCAC Legislative Day held on April 6, 2016 in Sacramento, CA.

Manager Lucchesi and Assistant Manager Fritz attended this year's Legislative Day held at the State Capitol. They met with the Legislative Aides for; Kristen Olsen, Assembly member 12th District; Susan Talamantes Eggman; Assembly member 13th District; and Senator Cathleen Galgiani, 5th Senate District. Primary discussion was the opposition to Senate Bill 1246, which would require a minimum 4 day prior notice of any aerial spraying over urban areas. Additional discussion included Assembly Bill 1362, a bill to reduce the number of appointees to local mosquito control district boards, and any bills that could limit the use of unmanned aircraft systems (drones.) for the purpose of vector control operations used for mosquito surveillance, aerial application of adulticides in small treatment locations and larviciding near sensitive areas. Manager Lucchesi added the MVCAC had strong representation at this year's legislative event.

7. Review/Discussion/Action to accept the 2015 Annual Report.

Manager Lucchesi reviewed the Draft Annual Report with the Board. Following review and discussion of the Draft Annual Report, it was moved by Trustee Fiori, seconded by Trustee Warmerdam, to approve the Annual Report as presented; the motion was unanimously approved.

8. Award of bid to install automated security gate at the main vehicle entrance to the District's Stockton yard.

Manager Lucchesi reviewed presented proposals for the fabrication and installation of a security gate at the Stockton Office. He reviewed the specifications for bid and what the District would require for a security gate. Three requests for proposals were sent to three reputable contractors of which only one expressed interest in completing the work. Dentoni's Welding Work's Inc. submitted a bid of \$28,415.65 to fabricate and install an automated security gate. Following review and discussion of the bid, it was moved by Trustee Fiori, seconded by Trustee Page, to award the bid to Dentoni's Welding Works Inc.; the motion was unanimously approved.

9. Comments from Trustees and Staff on non-agenda items.

Trustee Lambdin asked Manager Lucchesi about Federal funding referenced in the news regarding the fight against Zika Virus. Manager Lucchesi stated it is currently held up in Congress; however, from what he's gathered, most of the funding will be used to develop a vaccine; although it is very preliminary. Trustee O'Leary informed the Board he will not be able to attend the next Board meeting due to travel.

10. Other Business; Announcement of future Board and Committee meetings.

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, May 17, 2016.
- There is a Budget Committee scheduled for 11:30 a.m., on Tuesday, May 17, 2016 prior to the regular meeting.

11. Adjournment

There being no further business, it was moved by Trustee Warmerdam, seconded by Trustee Colombini, to adjourn the meeting at 2.20 p.m.; the motion passed unanimously.

MS JOY MEEKER, SECRETARY

MR. EDDIE LUCCHESI, MANAGER

FUND BALANCE REPORT
April 2016

	SJC-55401 GEN FUND	SJC-55402 BEN ASSESSMENTS	SJC-55411 CONTINGENT	SJC-55412 GEN RESERVE	SJC-55413 Comp Absences	ALL FUNDS TOTAL
DISTRICT OPERATIONS						
REVENUES	2,497,407.31	898,882.91	1,681.00	2,823.00	494.00	3,401,288.22
*TRANSFER IN	-	-	-	-	-	-
NET REVENUES	<u>2,497,407.31</u>	<u>898,882.91</u>	<u>1,681.00</u>	<u>2,823.00</u>	<u>494.00</u>	<u>3,401,288.22</u>
EXPENSES	924,178.20	-	-	-	-	-
**TRANSFER OUT	-	357,000.00	-	-	-	-
NET EXPENSES	<u>924,178.20</u>	<u>357,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,281,178.20</u>
NET CHANGE	<u>1,573,229.11</u>	<u>541,882.91</u>	<u>1,681.00</u>	<u>2,823.00</u>	<u>494.00</u>	<u>2,120,110.02</u>
REVENUES:						
INTEREST INCOME	9,370.00	1,338.00	1,681.00	2,823.00	494.00	
GENERAL REVENUES, TAXES	1,904,321.33	-	-	-	-	
SPECIAL ASSESSMENTS CURR/Benefit Assessment	504,252.44	897,544.91	-	-	-	
INTERGOVT REVENUES	37,880.40	-	-	-	-	
MISC REVENUES	41,583.14	-	-	-	-	
TOTAL REVENUES	<u>2,497,407.31</u>	<u>898,882.91</u>	<u>1,681.00</u>	<u>2,823.00</u>	<u>494.00</u>	
BEGINNING BALANCE, On deposit w Auditor's, 03/31/2016	5,806,775.75	552,902.80	1,171,133.00	1,966,485.00	344,460.90	
ENDING BALANCE, On deposit w Auditor's, 04/30/2016	7,969,747.67	1,094,785.71	1,172,814.00	1,969,308.00	344,954.90	
REVOLVING FUND BALANCE, 04/30/16	298,989.34	-	-	-	-	
CALCRD PAYABLE	(36,622.09)	-	-	-	-	
ADJUSTED ENDING BALANCE, 04/30/16	<u>8,232,114.92</u>	<u>1,094,785.71</u>	<u>1,172,814.00</u>	<u>1,969,308.00</u>	<u>344,954.90</u>	<u>12,813,977.53</u>
ENDING FUND BALANCE, 04/30/15	<u>5,058,388.46</u>	<u>663,765.76</u>	<u>1,134,190.00</u>	<u>2,052,770.00</u>	<u>-</u>	<u>8,909,114.22</u>

San Joaquin County Mosquito & Vector Control District
Budget and Actual Comparison
July 2015 through April 2016

	<u>Jul '15 - Apr 16</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues			
MISC. REVENUES	\$ 1,098,763.86	\$ 1,216,430.01	90.33%
PROPERTY TAX	4,339,458.32	4,233,475.01	102.5%
INTEREST INCOME	40,251.62	24,910.02	161.59%
AID FRM OTHER GOV'T AGENCIES	81,991.42	56,205.00	145.88%
CHARGES FOR SERVICES	2,991,142.23	2,977,729.00	100.45%
Total revenues	8,551,607.45	8,508,749.04	100.5%
General Expenditures			
EE SALARIES & WAGES	1,910,307.71	2,379,087.02	80.3%
EMPLOYEE BENEFITS	2,137,789.57	2,623,573.07	81.48%
GEN SRVS&SUPPLIES	2,058,455.40	2,814,200.00	73.15%
Total general expenditures	6,106,552.68	7,816,860.09	78.12%
Other and Capital expenditures			
OTHER	39,558.59	40,125.00	98.59%
CAPITAL EXPENDITURE	227,140.40	346,614.00	65.53%
Total Other and Capital expenditures	266,698.99	386,739.00	68.96%
Net change surplus (deficit)	\$ 2,178,355.78	\$ 305,149.95	

San Joaquin County Mosquito & Vector Control District Expenses by Vendor Summary

April 2016

	<u>Apr 16</u>
ACME Saw N Industrial Supply	\$ 17.56
Adapco	388,974.99
Airgas	170.24
Amazon Marketplace	554.20
Association Outsource Services, Inc.	732.00
AT&T	879.11
AvQuest Insurance Service	3,600.00
Bay Alarm	234.00
Big Valley Ford	822.48
Big W Sales	1,308.36
CA Dept. of Motor Vehicle	2.00
CA Employment Development Dept.	9,670.83
California Aquaculture Association	125.00
CalPERS	54,471.83
Capital Rubber Co., Ltd.	814.34
CDWG Inc.	22,402.98
City of Lodi	304.87
City of Stockton	141.89
City Parkings	96.00
Clarke Mosquito Control	1,741.29
Complete Welders Supply	1,176.03
Creative Outdoor Environments, Inc.	600.00
De Lage Landen Financial Services	215.28
Delta Dental	4,615.58
Dentoni's Welding Works, Inc.	130.79
Dicks Sporting Goods	224.28
Digital Sign Network	2,950.00
Don's Mobile Glass	192.00
Eley, Christopher K	2,030.00
Fairmont Hotel (conference, Long Beach Ca)	1,168.84
FedEx	790.00
Fresh Water Fish Co., Inc.	1,000.00
G&K Services	1,325.97
Google Service Apps	116.66
H.D. Hudson Manufacturing Company	791.64
Helena Chemical Company	33,222.11
Hewlett-Packard Financial Services Co.	259.58
Imperial Building Maintenance	685.70
Iron Circle	500.00
J. Milano Co., Inc.	97.20
Life Technologies Corp (Invitrogen)	1,676.64
Lucas Business Systems	354.80
Mayaco, Marketing&Internet	2,912.50
Misc. Restaurants (conference)	65.92
MoneySoft Inc	189.00
Moore Spring Service Inc.	1,155.09
Napa Auto Parts (Central Valley Motor Par	87.19
Nationalwide Retirement Solutions	30.00
Nestle Pure Life Direct, Nestle Water	219.46
Office Depot	(149.23)
Pacific Gas&Electric Co.	1,821.73
Precissi Flying Service	950.00
Richard Chiapparelli Electric	120.00
Sacramento-Yolo Mosquito&Vector Control	16,800.00
Safety-Kleen	473.28
San Joaquin County ISD	3,741.46
San Joaquin County, Solid Waste	77.87
San Joaquin Magazine	500.00

San Joaquin County Mosquito & Vector Control District
Expenses by Vendor Summary
April 2016

	<u>Apr 16</u>
Save Mart Supermarkets	6.58
Shred It	90.00
Smart&Final	199.10
SouthWest Airline	436.95
State Water Resources Control Board	241.00
Stericycle Environmental	193.89
Stockton Filter Supply Co., Inc.	297.12
Stockton Petroleum Co.	8,615.80
TacGen	986.10
Target (Retail Outlet)	15.98
TelePacific (Arrival Communications)	373.64
The Home Depot CRC/GECF	115.20
The Record	343.20
Thermo Fisher Scientific LLC	9,336.73
Tri-Valley Line X, Inc.	690.00
Unum Life Insurance	2,549.29
US PostMaster	6.80
Valent BioSciences Corp.	24,372.40
Verizon Wireless	474.38
Vision Service Plan CA	708.65
VWR International	29.87
Wilbur-Ellis	318.20
Yosemite Meat & Deli	72.00
TOTAL	<u><u>\$ 620,654.22</u></u>

TOTAL TREATMENT WORK CONDUCTED IN APRIL

GROUND WORK

1196 Acs Larvicided
4027 Acs Adulticided
60 Acs Herbicided

AERIAL WORK

683 Acs Larvicided
0 Acs Adulticided

SERVICE REQUESTS

239 Mosquitoes

90 Fish Requests

90 Neglected Pools

12 Misc

WORK SCHEDULED FOR MAY

- CONTINUE TO INSPECT NEGLECTED SWIMMING POOLS REPORTED FROM THE PUBLIC AND IDENTIFIED ON THE UPDATED LIST OF HOME FORECLOSURES.
- BEGIN CATCH BASIN TREATMENTS.
- CONTINUE COMPLETE ZONE INSPECTIONS / TREATMENTS.
- CONTINUE WEED SPRAYING ACTIVITIES.
- CONTINUE MONITORING WATER SEEPAGE AREAS DUE TO POTENTIAL HIGH WATER FLOWS.

SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
District Activities Report

April 2016

Work Completed:

CONTINUATION OF SWIMMING POOL INSPECTIONS

The District continues to work with the County Assessor's office and the County GIS department to develop a list of properties with swimming pools that are either in default or full foreclosure. There were 11 pools identified in the April list, down from 16 in March. Technicians also inspected known pools and anonymously reported pools throughout the month.

GENERAL FIELD ACTIVITIES

April was marked by a back and forth of rain followed by warming temperatures throughout the month. Service requests increased over three fold from the previous year due mainly to tree hole and flood water mosquitoes in the Northern part of the County. Technicians began treating irrigated pastures along with other ongoing rural sources and prevalent urban sources. Pulse flows began on the Stanislaus River that created some river seepage areas in the Southern part of the County that will persist into May. Adult mosquito control was initiated in the form of Ultra Low Volume (ULV) applications in April to mitigate several pestiferous populations around Thornton and the Mokelumne River. ULV equipment was calibrated and droplet testing completed on all sprayers during the month. Most of the needed weed spraying was completed by technicians throughout their zones.

SAFETY TRAINING / NEW PERSONNEL

District employees completed their annual safety training for the year in April. Interviews were conducted to fill the open Fish Hatchery Assistant and Seasonal Utility Worker positions and are now filled. The two new employees will begin in the beginning of May.

PUBLIC INFORMATION & OUTREACH MONTH END REPORT

For month ending April, 2016

To: Ed Lucchesi, Manager

From: Aaron Devencenzi, PIO

Monthly Activities:

- The contracts for Cumulus Radio (four stations) and Entravision Hispanic Radio (two stations) were completed. I also provided script for 30 and 60 second spots as well as 10 sec traffic (billboard) spots. All stations began running ads April 2016.
- The District's 2015 Annual Report was completed and approved. The approved report was sent electronically through GovDelivery to 154 recipients including city and county officials throughout San Joaquin County.
- During the month, four spray alerts and one news release were sent. The news release had several purposes; 1. Notification of an increase in operational control of mosquitoes, 2. Time to dump and drain standing water, 3. Marks the beginning of California West Nile Virus and Mosquito and Vector Control Awareness Week (Mosquito Awareness Week). I interviewed with the Record and provided the reporter with a tour of the District facility. The interview resulted in a front page article. The Escalon Times also provided coverage for the District.
- For the period of April 1 through April 30, there were 6,164 visitors, up from 4,456 visitors in March. The site averaged 205 visitors per day. The District's website was updated with Board agenda and minutes.
- The SJC Office of Emergency Services had a proclamation approved by the S.J.C. Board of Supervisors for Awareness Week. OES also worked with the District to set up a social media schedule and then ran that schedule for the District during the Awareness Week.
- The District renegotiated a contract for a digital billboard sign on Hwy 99. The sign will run 720 six second ads a day on each side from May 1 until the end of October. The Arch/Airport digital billboard will remain under the original contract. It will run from May 1 to the end of September. I developed the messaging and art work for the graphic designer to create.
- The SJC Office of Education's Migrant Outreach program agreed to distribute informational packets to migrant housing and labor camps. The District provided 500 packets consisting of the Hispanic district services brochure, CDC's mosquito prevention and Zika information two page flyer as well as, a travel warning from CA Dept. of Health Services.
- Seven presentations were given to ten classes totaling 320 students, including two career day classes during Mosquito Awareness Week.
- I set up and administered a general safety training meeting that included heat illness prevention, hearing protection, safe lifting techniques, and review of eye wash systems, and fire prevention. John Fritz reviewed the District's evacuation plan.
- The District attended a science night at Creekside Elementary in Stockton. A station was setup and a mosquito education video was running in the background for students to watch. There were 200 students and parents at that came to the station.
- The District had an educational booth at Earth Day in Victory Park in Stockton. We spoke to about 900 to 1000 people.
- An application was completed for Senior Awareness Day sponsored by SJC Human Services Department. The event will be in May.
- Third grade flyers were approved by all school districts in San Joaquin County. A list of packaging requirements was developed and the flyers were ordered. Distribution will take place in early May.
- I weekly monitor the safety supply cabinets and purchase replacement supplies as necessary. I have been working on changing the glove supply over from vinyl to polyethylene for OSHA compliance.
- I attended the MVVAC Spring meeting representing the region at the Public Relations and Information Technology committees.
- **Scheduled tasks for May:** Approximately 10,000 third grade mosquito prevention flyers will be distributed. Two school presentations are scheduled. The District will have a booth at Senior Awareness Day in Micke Grove Park. A schedule will be developed for the Mosquitofish giveaway to be held in June and appropriate liability insurance will be requested. Two new employees will be trained in the District's safety program.

MANAGER'S REPORT

For the period April 13, 2016, through May 10, 2016

- Work continued on finalizing the upgrades to the storage / printer room. The replacement to the current file server used to store the District's daily electronic data has been ordered and necessary construction modifications, including the installation of a new stand-alone air conditioning unit were completed. The preparation included revamping the District's supply room to facilitate the addition of a stand-alone file server rack that included the removal of built in shelves, and adding electrical supply for the new file server and air conditioning unit. The new file server will be stored in a locker type rack designed specifically for this use. This allows the server to be kept off the floor and free from floor dust. In addition, there is adequate room in the rack for the back-up battery, security camera equipment and phone related items. The air conditioning unit is required to ensure the room is kept at a controlled temperature environment to prevent the file server from over-heating.
- Finalized contract agreements with Dentoni's Welding for the fabrication and installation of the Security Gate for the Stockton yard, and the contract agreement with Croce, Sanguinetti, and Vander Veen (CSV) to complete the Fiscal Year end District Financial Audit.
- I attended the spring MVCAC quarterly meeting held in Newport Beach, April 28 and 29. The meeting was attended by the majority of Districts from throughout the State. I sit as Board Director representing the Northern San Joaquin Valley Region, and participate on the Integrated Vector Management and Legislative committees. Discussion included MVCAC budget, including proposal to raise the annual dues for all districts across the board relative to district payroll; plans to include annual conference as a revenue budget item; the defeat of SB 1246; combatting invasive aedes mosquitoes and updates on imported Zika cases. Board action items are included in the minutes of the meeting attached to this report. Additional staff representation included Assistant Manager Fritz – NPDES Committee, Aaron Devencenzi – Public Relations and Information Technology committees and Shaoming Huang – Vector & Vector-Borne Diseases and Laboratory Technologies Committees. Oral reports will be presented during the meeting. Agenda item #5.
- The Northern San Joaquin Valley Region of the MVCAC held their mandatory employee continuing education program on May 5, 2016. The program was located at the Merced County Mosquito Abatement District's Los Banos facility. The region includes San Joaquin MVCD, Turlock MAD, Eastside MAD, Merced MAD, and Saddle Creek Community Services District. Per the requirements of the Cooperative Agreement with the State Department of Public Health, certified vector control technicians must maintain their annual certification by attending continuing education courses. Typically, our region will hold two continuing education programs each calendar year. One in the fall and one in the spring. District entomologist Shaoming Huang and assistant entomologist David Smith provided a presentation on trapping techniques for invasive aedes mosquitoes. Additional subject matter included, safety in pesticide handling; proper methods of pesticide applications; controlling wetland mosquitoes; and a symposium displaying mosquito control application equipment from each district.
- District disposed of four surplus vehicles through Mulrooney Auction Company on May 7, 2016 in Thornton, CA. The surplus equipment was approved for sale at the March 2016 BOT meeting.

(Attachment)



MVCAC
 Mosquito and Vector Control Association of California

One Capitol Mall, Suite 800 • Sacramento, CA 95814 • p: (916) 440-0826 • f: (916) 444-7462 • e: mvcac@mvcac.org

BOARD OF DIRECTORS MEETING - MINUTES

April 28, 2016
Newport Beach, CA
 8 a.m. – 11 a.m.

The meeting was called to order by Kenn Fujioka, President at 8:00 am

Board Members present:

Kenn Fujioka, Jamie Scott, David Heft, Joel Buettner, David l'Anson, Tamara Davis, Chindi Peavey, Peter Bonkrude, Leonard Irby, Eddie Lucchesi, Truc Dever

Staff: Bob Achermann, Ed Manning, Vanessa Cajina, Rachel Hickerson and Stacey Siqueros

It was moved, seconded and approved to accept the minutes of the March 2, 2016 meeting (Scott/Luchessi)

President/Executive Committee Report

Special Districts Public Awareness Status and Response

Bob Achermann spoke about a conference call that he and Kenn participated on regarding a public awareness poll about special districts and what they do. There seems to be an identity crisis with them to the public and that's something they'd like to change. With vector control districts, it's pretty easy to distinguish what they do so it doesn't affect our business as much, but Bob and Kenn will continue with the group and report back any changes or items that need to be brought up.

Executive Director/Staff Report

Bob Achermann gave an overall report on the activities of the MVCAC staff (insert report here)

Rachel Hickerson then spoke about the conference survey and fielded discussion about what was reported in the post conference surveys that were provided in the board packets. Rachel and Jamie had met already and discussed the surveys and are working on changes for next year's convention in San Diego.

The next topic was regarding the 2017 spring meeting/leg day/summer meeting. With the convention late in March, it makes having a meeting 3 weeks later a little close and difficult. After discussion, it was decided to have our normal December planning meeting already booked for Sacramento. We will then do a condensed, 1 day board meeting and potential leg day in February or early March. We will not hold a board meeting at the conclusion of the convention this year. We will have our normal spring meeting in the coastal rotation and we will do our Summer July meeting as a teleconference.

In addition, we will look at changing the structure of the Spring and Fall meetings. Day 1 will be an afternoon board meeting. Day 2 will be all committee meetings. Rachel will work on these items and get back dates to the board before going forward. It was also mentioned to make sure we do not conflict with VCJPA.

Convention goals going forward- Kenn spoke about what would we like to see with convention and costs going forward. The executive committee had a call to discuss any direction that we could see. Discussion with the group focused on having a good solid convention without losing money. It was also agreed that the convention should not be considered a fund raiser going to our bottom line, regardless of where the overall budget is at. If we make an overall goal for convention, we need to take into consideration location as we make different amounts of money in each location.

Treasurer's Report

David l'Anson gave the financial report, items were all included in the packet. ***It was moved, seconded and passed to accept the financials as presented (Bonkrude/Dever).***

The discussion about the NPDES funds and what to do with them going forward. The first item that was discussed is that we are still a part of the coalition and that would still be involved going forward. Gary spoke about leaving some money in the fund to pay for the reports moving forward. The permit would be for the next 5 years and usually has a fee of \$5,000-\$10,000 for filing. David l'Anson suggested taking the money and transferring into our general fund and keeping around 100K in there in case anything comes up, then refunding the rest back to each district.

In order for us to join into the coalition for the next 5 years, we would need a new coalition document that gives the information. Dick Shanahan would need to draft the new document, the deadline is quickly approaching so the NPDES committee will get to work on this.

It was moved, seconded and passed to have the NPDES committee will work with staff to formulate a new coalition document, which will identify how much in restricted funds it is to cover costs associated with the reports for the 5 years. The executive committee will be charged with approving the new coalition document once fully drafted. (Luchessi/Scott)

2016/2017 Budget

The proposed budget was discussed. There was some discussion regarding the convention income line item and if it is too high. Staff let the group know that income and expenses are directly tied to each other. If we don't get that much in registration, we wont be spending what we lined out for expense to the hotel. ***It was moved, seconded and passed to accept the proposed budget (Peavey/Scott)***

Dues Increase/Policy change

The dues increase policy change was discussed. The concerns of the group included that it's the middle sized agency that takes the bulk of the hit, and to make sure that we are still looking at every cost cutting measure we can in other areas. After much discussion, it was decided that there was more information needed. David l'Anson will work with staff to show what dues level we need to get to even ground and discuss the reserves level at that time.

Legal Report

Included with the packet

Trustee Council Report

Tamara Chapman reported that Joy Meeker will be completing Chet Miller's term. The summer meeting will be used to plan annual meeting and fall meeting training as usual.

Committee Reports

Information Technology

Integrated Vector Management

Lab Technologies

Legislative

Public Relations

Training and Certification

Vector and Vector-Borne Disease

Vector Control Research

Nominating

NPDES

Reeves New Investigator Award

Regulatory Affairs

Reports from MVCAC Regions

Southern

Truc introduced the new Manager for Orange County who gave an overview of some local issues that they've already been working through.

South San Joaquin

North San Joaquin

Sacramento Valley

Coastal

Reports from Other Agencies

DART (formerly CVEC)

CDPH/VBDS- Vicki

VCJPA- Jamie

AMCA - report included, Kenn talked about. Moment of silence for the two passed pilots. Carrie and Levy gave a reminder about the young professionals group.

CSDA- No report

CCDEH- No report

Old Business

None

New Business

The MVCAC Pesticide Resistance Manual was included in the packet. *It was moved, seconded and approved to accept this document (Buettner/Bonkrude)*

Additional Approved Agenda Items

None

The meeting was adjourned at 11:16 AM (Luchessi/Buettner)

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 5/6/2016
Re: May 2016 BOT Meeting, Agenda Item 4

4. BUDGET COMMITTEE MEETING REPORT

The Board of Trustee's Budget Committee is scheduled to meet at 11:30 A.M. on Tuesday, May 17, 2016. The Budget Committee consists of trustees Groen (chair), Fiori, Khweiss, and Selna.

Attached is a copy of the draft meeting agenda. The Chair of the Budget Committee will provide an oral report at this time on the agenda.

This item is for information only, and does not require Board action.

Attachments

Budget Meeting Information

To: Budget Committee
From: Eddie Lucchesi, Manager
CC: Emily Nicholas, Bookkeeper / Administrative Assistant
Date: 5/6/2016
Re: Budget Committee Charges / Board Responsibilities

HEALTH AND SAFETY CODE

§ 2070. Budget

(a) On or before August 1 of each year, the board of trustees shall adopt a final budget, which shall conform to the accounting and budgeting procedures for special districts contained in Subchapter 3 (commencing with Section 1031.1) of, and Article 1 (commencing with Section 1121) of Subchapter 4 of Division 2 of Title 2 of the California Code of Regulations. The board of trustees may divide the annual budget into categories, including, but not limited to:

- (1) Maintenance and operation.
- (2) Employee compensation.
- (3) Capital outlay.
- (4) Interest and redemption for indebtedness.
- (5) Restricted reserve for public health emergencies.
- (6) Restricted reserve for capital and asset preservation.
- (7) Restricted reserve for contingencies.
- (8) Unallocated general reserve.

(b) The board of trustees shall forward a copy of the final budget to the Auditor of each respective county. For San Joaquin County the budget is to be received by the Auditor no later than August 8, 2016.

Top 5 Historical Expenses for District:

- 1 - Salaries / Wages
- 2 - Chemical
- 3 - Employee Benefits
- 4 - Insurance Liability (other than medical)
- 5 - Professional Services
 - o Aerial Contractors
 - o Legal / Accounting

**San Joaquin County Mosquito & Vector Control District
7759 S. Airport Way Stockton, CA 95206**

Budget Committee Meeting

**May 17, 2016
11:30 A.M.**

AGENDA

1. Call to order; roll call
2. Public comment period
3. Status report re: 2015-16 budget:
 - a. Expenditures
 - i. Maintenance and Operations
 - ii. Capital Outlay
 - b. Revenue
 - c. Reserve funds
4. Proposed changes for the 2016-17 budget
5. Other business; announcement of future committee meeting date(s) and time(s).
6. Adjourn.

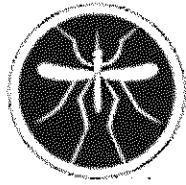
Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 5/6/2016
Re: May 2016 BOT Meeting, Agenda Item 5

5. REPORT OF ATTENDANCE AT THE MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) SPRING MEETING HELD APRIL 28-29, 2016 IN NEWPORT BEACH, CA

Staff members Fritz, Huang, Lucchesi, Devencenzi, and trustee Warmerdam attended the MVCAC Spring Board of Directors meetings April 28-29, 2016 held in Newport Beach, CA. Attendees will provide either an oral or written report re: their attendance at those meetings. Attached is a copy of the meeting agenda for your information.

Attachments



MVCAC
Mosquito and Vector Control Association of California

SPRING QUARTERLY MEETING
April 28 and 29
Fairmont Newport Beach

AGENDA

Thursday, 28, 2016

- | | |
|-------------------------|--|
| 8:00 a.m. – 11:00 a.m. | MVCAC Board of Directors Meeting |
| 11:15 a.m. – 12:15 p.m. | Legislative Committee |
| 12:15 p.m. – 1:15 p.m. | Lunch break (lunch not provided) |
| 1:15 p.m. – 2:15 p.m. | Public Relations Committee Meeting |
| | Vector & Vector-Borne Disease Committee Meeting |
| 2:25 p.m. – 3:25 p.m. | Regulatory Affairs & NPDES Committee Meeting |
| | Information Technology Committee Meeting |
| 3:25 p.m. to 3:45 p.m. | Refreshment Break |
| 3:45 p.m. – 4:45 p.m. | Integrated Vector Management Committee Meeting |
| | Training & Certification Committee Meeting |

Friday, April 29, 2016

- | | |
|-------------------------|--|
| 8:00 a.m. – 9:00 a.m. | Laboratory Technologies Committee Meeting |
| 9:15 a.m. to 10:15 a.m. | Trustee Council |
| | Vector Control Research Committee Meeting |

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 5/8/2016
Re: May 2016 BOT Meeting, Agenda Item 6

6. REPORT ON DISTRICT'S INVOLVEMENT WITH THE USDA-ARS WATER HYACINTH PROJECT

Since early 2014, the District has been a collaborator with the United States Department of Agriculture, Agricultural Research Service (USDA-ARS) and the California Division of Boating and Waterways in assessing aquatic weed distribution – primarily water hyacinth, in the San Joaquin River Delta. Former San Joaquin County Supervisor Larry Ruhstaller was instrumental in organizing cooperators with varying concerns to the spread of this invasive aquatic weed. Supervisor Ruhstaller was successful in securing Federal Funding to conduct an 18 – month pilot project. The principle investigators included, USDA-ARS, Division of Boating and Waterways, NASA-Ames Research Center, UC-Davis – Department of Entomology and Nematology, Contra Costa Mosquito and Vector Control District, and our District.

I have attached a “briefing” document from September of 2014, to provide the Board with a historical perspective of the project. An updated report will be provided at the Board meeting.

This item is for information only and does not require Board action.

Attachment

**Briefing Document for USDA-ARS Area-Wide Pest Management Project Funded in FY14:
"Area-Wide Management of Aquatic Weeds in the Sacramento/San Joaquin River Delta for Sustainable control in Farming Areas, Critical Wildlife Habitats, Recreational Zones and Water Conveyance Systems Important for California Agriculture and Human Health"**

September 5, 2014

Background: This project received a total of \$750,000 in funding from the USDA-ARS Area-Wide Pest Management Program in May 2014. Due to administrative processing, most of the cooperators are just now receiving funds to implement the project. The project timeframe under the current funding will extend to December 2015. Due to the scope of the environmental and economic challenges related to aquatic and invasive weeds, mosquitos, and environmental habitat protection and restoration in the Sacramento-San Joaquin Delta, additional funding will be needed to continue the project for a sufficient amount of time (at least five years) to realize the full benefits.

Updates from the agencies and programs that have received funding:

California Division of Boating and Waterways, California Parks and Recreation Department (\$150,000). In 2014, we have treated 2,145 acres for control of *Egeria densa*/Brazilian waterweed, and 961 acres for control of water Hyacinth. **This represents a near-two-fold increase in acres treated for *Egeria densa*.** Acreage treated for control of water hyacinth has declined in 2014, due in part to mechanical control of water hyacinth in the winter; **similar integrated chemical, mechanical and biological control approaches , to be implemented under the Area-Wide Project, are needed.** The marinas across the Delta require navigable waterways to conduct their primary business. Drought impacts have exacerbated the water hyacinth infestations across the Delta. Some of the key reasons for this are due to low water conditions , increased sunlight availability within the water column and channel bed to germinate existing seeds from water hyacinth. Parks DBW is working diligently to address infestations as best we can by scheduling treatments, notwithstanding weather impediments. The Water Supply activities of both DWR and the USBR greatly impact the movement of the water hyacinth across the Delta, but primarily in the South Delta. When the DWR pumping plant turns on at 8,000 CFS and the USBR plant in Byron turns on at 4,000 CFS the water hyacinth gets dislodged from its current location and moves towards the pumps. This pumping impacts navigability of the waterways due to the hazards posed by floating mats of water hyacinth. Also, the USBR and the DWR pumping facilities are challenged with having to remove the water hyacinth from the intake screens to prevent damage. On a recent visit to the USBR Fish Facility in Bryon it was apparent that the mechanical arm that moves the water hyacinth is under engineered for the job needed to remove the water hyacinth at this location. **It is likely Congressional support is needed for upgrading this facility to better handle and effectively remove water hyacinth from the channel. Alternatively or in addition, sufficient, multi-year support is needed to continue the USDA-ARS Area Wide Pest Management Project in the Delta, to reduce water hyacinth and other invasive aquatic weed populations to the point where they are no longer causing the severe environmental and economic damage that they are now.**

State Parks-DBW has recognized the impacts of the recurring drought conditions within the Delta insofar as increased growth and spread of Water Hyacinth. **DBW is 100% committed to the Area-Wide Delta approach and stands ready to work with its UC-Davis and NASA collaborators to better understand the nutrient loading that appears to be contributing to many invasive aquatic plant infestations.** DBW hopes the Area Wide project can deliver better intelligence gathering techniques in order to understand the present threats of invasive aquatic plants early in the season during treatment preparation. **Critical knowledge of early-season aquatic weed distributions and their spread over time, whether acquired through satellite, mapping flyovers, or site surveys, can greatly aid in response, effectiveness and overall improvement in public health conditions, environmental habitat and economic well-being of the Delta region and of all regions that depend on Delta water resources. Obtaining this knowledge, and carrying out the necessary control actions, will require several years of sustained support for the USDA-ARS Area-Wide Delta Project.**

Contra Costa County Board of Supervisors/Contra Costa County Mosquito and Vector Control District (\$56,520).

In 2014, CCMVCD has occasionally found dead mats of vegetation (possibly herbicide-treated) that have been found to be producing mosquitoes in dead end sloughs of the Delta. Although we do not have a means to conduct surveillance and or control of mosquito production on dead/dying vegetation mats in most waterways, we are experiencing higher than usual numbers of mosquitoes and detecting WNV at an alarming rate in these mosquitoes in the Discovery Bay area. We do have very good access to urban, rural and ag lands and find little mosquito producing bodies of water to explain the numbers. Some of the mosquitoes may be coming from treated aquatic vegetation (although we have no "smoking gun"). **This year alone, in 2014, we have fogged by truck for West Nile Virus (WNV)-carrying mosquitoes in the Discovery Bay area on eight separate nights covering about 1500 acres/night. The Discovery Bay area is experiencing heavy infestations of Brazilian waterweed (*Egeria densa*) and other invasive aquatic weeds. Over 100 mosquitos captured here in routine surveys in 2014 have tested positive for WNV.** Statewide in CA, human cases of WNV have almost quadrupled , from 56 in an average year prior to 2013, to 181 in 2014, with similar increases in WNV-positive mosquitos and birds. We are very interested in assessing links between aquatic invasive weeds and mosquitos in the Delta in this Area-Wide project, as well as facilitating the implementation of the biological control approach for the aquatic weeds. **Additional, multi-year support is needed to determine the link between mosquito population and living or dead mats of invasive aquatic vegetation, and to implement improved mosquito control tactics integrated with aquatic weed control.**

San Joaquin Mosquito Control Program (\$81,250)

(See also additional information provided by San Joaquin County Mosquito Control Program)
The SJMCP has conducted repeated treatments of water hyacinth-infested backwater sloughs around Manteca and Stockton, costing \$20,000 so far in 2014. **The presence of water hyacinth is increasing control costs by 1/3rd.** The SJMCP is interested to better understand the link between aquatic invasive weeds in the Delta and mosquito populations, and expects that the

development of improved control techniques for disease-vectoring mosquitos through the USDA-ARS Area Wide Project will require several years of sustained support.

USDA-ARS (\$182,500)

Biological control: The arundo wasp *Tetramesa romana* and the arundo armored scale *Rhizaspidiotus donacis*, and the water hyacinth planthopper *Megamelus scutellaris*, are permitted for release in California. The arundo wasp and arundo armored scale are being provided by collaborators in Texas, where both insects were previously introduced, and are well-established. The water hyacinth planthopper is being reared by USDA-ARS in California. Dialogue with the US Fish and Wildlife Service and NOAA-National Marine Fisheries Service offices in Sacramento is ongoing regarding the need for additional regulatory consultations, similar to those already completed for the CDBW chemical control programs, for consideration of Federally-listed fish species in the Delta in relation to biological control. Once widely released, evaluations of the establishment and impact of biological control agents such as these typically take five years.

Mesocosm system: The procurement process is proceeding on the new tanks, and a collaborative process has been initiated to design and build a facility to meet UC-Davis environmental requirements at the USDA-ARS Aquatic Ecology lab in Davis. This process is likely to take 1.5 – 3 years, illustrating the need for continued support of the Area Wide project. In the meantime, we have a smaller system which can be used to screen herbicides on single species for optimization studies. Trips to the Delta with CDBW personnel have identified priority sites at which we plan to monitor herbicide efficacy and the response of native plant communities to these treatments.”

University of California-Davis (\$129,730)

A post-doctoral researcher was hired in the Entomology Department, using separate funding, who will study nontarget effects of agricultural pesticides in the Delta and help develop novel integrated pest control solutions for one or more key Delta pest species, to contribute to reductions in the pesticide and fertilizer runoff that may favor aquatic invasives at the expense of natives in the Delta ecosystem. Ecological and interactions between mosquitos and invasive aquatic plants are being investigated by the Entomology Department through collaboration with the Contra Costa and San Joaquin mosquito control programs, and a new USDA-ARS Pathways Ph.D. student is contributing to these studies. The UC-Davis Agricultural Issues Center has discussed control costs with CDBW and is applying information about the economic value of crop and water resources in the Delta to better understand the economic impact of the aquatic invasive weeds and the potential benefits of ecosystem-based integrated control.

NASA (\$150,000)

(See also additional information provided directly by NASA)

NASA scientists have flown the Delta this summer and obtained hyperspectral images using a USDA-ARS camera system. These images are allowing quantification of the acreage of water hyacinth and *Egeria densa*, and analysis of the changes in aquatic weed locations and population sizes over time. ‘Ground-truthing’ (water level survey) of the images is being

accomplished through boat trips on the Delta arranged by CDBW. In addition, NASA is mining several databases of water quality information from the Delta, containing figures for nutrient loads, dissolved oxygen, pesticide levels, and other variables. This information will be subjected to spatial modeling to determine associations between environmental water quality and aquatic weed distributions. Additional information will be obtained from data sondes, purchased under this Area Wide project, and stationed for long periods (several months or years) in strategic locations to collect water nutrient and other information. By necessity, these studies require a minimum of three years of data, illustrating the need for continued support of the Area-Wide Delta Project.

KEY QUESTIONS FROM THE DELTA AREA-WIDE PEST MANAGEMENT PROJECT GROUP

1. (For ARS leaders) What level of support for the Area-Wide Pest Management Program is proposed in the FY15 USDA-ARS budget?

2. (For ARS leaders): Assuming that Congress approves this level of funding, how will the funds be awarded?
 - Will existing funded projects like the Delta project be given an opportunity to renew?

 - Or a new open competitive process, similar to FY14?

 - Either way, what will the timeframe be?

Comment: Area-Wide Pest Management Projects are by definition multi-year projects, requiring multiple years of support.

3. (For ARS leaders, and legislators): What do you as decision-makers see as the key benefits of the USDA-ARS Area-Wide Pest Management Program?

4. (For legislators): What obstacles do you see to continuation of the USDA-ARS Area-Wide Pest Management Program?

Comment: You are welcome to contact us at any time for information about the USDA-ARS Area Wide Delta Aquatic Weed/Mosquito Pest Management Project!

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Advisor
Date: 5/6/2016
Re: May 2016 BOT Meeting, Agenda Item 7

7. REVIEW AND REQUEST AUTHORIZATION TO AMEND POLICY 5030 TO REFLECT ROSENBERG'S RULES OF ORDER AS THE GENERAL GUIDELINE FOR BOARD MEETING PROTOCOL

The Board's Policy Committee met prior to the April 2016 regular BOT meeting. The committee reviewed recommended revisions and amendments to several policies within the scope of review by District Legal Counsel and the Manager. Following their review, the Policy Committee recommended to post-pone approval to authorize changes to Policy 5030 – Board Meeting Conduct, until Legal Counsel Eley could illustrate how Rosenberg's Rules of Order differs from Robert's Rules of Order currently followed as the general guideline for Board meeting protocol. District Legal Counsel Eley will provide the Board a short presentation relative to the differences of the rules, and the rationale for the change.

Following Mr. Eley's presentation, the Board will consider accepting the change to reflect Rosenberg's Rules of Order as the general guideline for Board meeting protocol.

This item requires Board Action

Attachment

POLICY TITLE: Board Meeting Conduct
POLICY NUMBER: 5030

5030.10 Meetings of the Board of Trustees shall be conducted by the President in a manner consistent with the policies of the District. The latest edition of Rosenberg's Rules of Order, shall also be used as a general guideline for meeting protocol.

5030.20 All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

5030.21 Upon a motion approved by a majority of Trustees present, the President may change the order in which the agenda is to be heard.

5030.30 The conduct of meetings shall, to the fullest possible extent, enable Trustees to:

5030.31 Consider problems to be solved, weigh evidence related thereto, and make wise decisions intended to solve the problems; and,

5030.32 Receive, consider and take any needed action with respect to reports of accomplishment of District operations.

5030.40 Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Trustees shall be as followed:

5030.41 Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter;

5030.42 No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the President of that person's privilege of address.

5030.43 No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Trustees under provisions contained in Policy #5020.20 and 5020.21.

5030.50 Willful disruption of any of the meetings of the Board of Trustees shall not be permitted. If the President finds that there is in fact willful disruption of any meeting of the Board, the President may order the removal of the person or persons who were disrupting the meeting. If the President finds that order cannot be restored by removal of the individuals who are willfully interrupting the meeting he/she may order the room cleared and subsequently conduct the Board's business without the audience present.

5030.51 In such an event, only matters appearing on the agenda may be considered in such a session.

5030.52 After clearing the room, the President may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

5030.53 Duly accredited representatives of the news media, whom the President finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

DRAFT 1 MARCH 16, 1993

DRAFT 2 MAY 11, 1993

ADOPTED JUNE 15, 1993

REVISED NOVEMBER 17, 2015

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 5/11/2016
Re: May 2016 BOT Meeting, Agenda Item 8

8. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Subdivision (a) of §54956.9

Name of case: MORGAN vs. SAN JOAQUIN COUNTY MVCD, San Joaquin County Superior Court Action No: 39-2014-00313386-CU-OE-STK

B. CONFERENCE WITH LABOR NEGOTIATORS (§54957.6)

Agency designated representatives: Eddie Lucchesi and Chris Eley

Employee organization: San Joaquin Mosquito Employees Association (SJMEA)

Unrepresented employees: Assistant Entomologist, Assistant Manager, Bookkeeper/Administrative Assistant, Entomologist, Fish Hatchery Manager, Laboratory Technician II / Micro-biologist, Mosquito Control Supervisors, Public Information Officer, and Secretary

REPORT OF CLOSED SESSION

This will be a closed session for the purposes of: 1) discussing existing litigation between a former District employee and the District, and 2) negotiations with represented and unrepresented employees.

Re: Agenda Item 8 A. Manager Lucchesi, District Legal Counsel Chris Eley, and Legal Counsel Michael Christian from the law firm Jackson Lewis, will report on the status of the claim submitted by former District employee Michelle Morgan.

Re: Agenda Item 8 B. Manager Lucchesi and Legal Counsel Eley will update the Board relative to the development of a successor contract agreement between the District and affected employees.

Following review and discussion of these matters in closed session, the Board must provide a report of the closed session in open session.