

# **SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**

7759 SOUTH AIRPORT WAY, STOCKTON, CA 95206

Telephone: (209) 982-4675 Fax: (209) 982-0120

Website: [www.simosquito.org](http://www.simosquito.org) Email: [district@simosquito.org](mailto:district@simosquito.org)

## **BOARD OF TRUSTEES MEETING**

### **AGENDA**

**Tuesday, February 16, 2016  
1:00 P.M.**

All proceedings before the Board of Trustees are conducted in English. The District does not furnish interpreters and, if one is needed, it shall be the responsibility of the person needing one. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the District, please contact the Manager at (209) 982-4675 at least 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility.

**1. CALL TO ORDER; ROLL CALL**

- 2. PUBLIC COMMENT PERIOD** – This time is reserved for members of the public to address the Board of Trustees relative to matters within the jurisdiction of the San Joaquin County Mosquito & Vector Control District. No action may be taken on non-agenda items unless authorized by law. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. Comments will be limited to five minutes per person.

**3. CONSENT CALENDER**

- a. Draft Minutes of the January 19, 2016 regular meeting of the Board of Trustees
- b. Expenditure and financial reports for January 2016
- c. District activities report for January 2016
- d. Public Information & Outreach report for January 2016
- e. Manager's report
- f. Correspondence

- 4. RESOLUTION 15/16-06 (DRAFT) OF THE BOARD OF TRUSTEES DIRECTING THE PREPARATION OF THE ENGINEER'S REPORT FOR THE MOSQUITO, VECTOR, AND DISEASE CONTROL BENEFIT ASSESSMENT FOR FISCAL YEAR 2016-2017**

- 5. 2015 ANNUAL STATEMENT OF ECONOMIC INTERESTS (FORM 700) FILINGS**

- 6. REPORT OF ATTENDANCE AT THE AMERICAN MOSQUITO CONTROL ASSOCIATION (AMCA) CONFERENCE AND BOARD OF DIRECTORS MEETING HELD FEBRUARY 7-11, 2016**

- 7. STATUS REPORT ON PROGRESS TO INSTALL SECURITY GATE AT THE STOCKTON OFFICE FACILITY**

- 8. TRUSTEE REPRESENTATIVE TO THE NORTHERN SAN JOAQUIN VALLEY REGION OF THE MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC)**

**9. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS**

**10. OTHER BUSINESS; ANNOUNCEMENT OF FUTURE BOARD AND COMMITTEE MEETINGS**

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, March 15, 2016
- (Tentative) Policy Committee Meeting prior to Board Meeting – 11:30 a.m. Tuesday, March 15, 2016

**11. ADJOURN**

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 2/5/2016  
**Re:** February 2016 BOT Meeting, Agenda Item 3

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### **3. CONSENT CALENDER**

- a. **Draft minutes of the January 19, 2016 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial report for January 2016**
- c. **District activities report for January 2016**
- d. **Public Information and Outreach report for January 2016**
- e. **Manager's report**
- f. **Correspondence**

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and generally require no discussion. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar and discussed separately.

If there are no items that the Board would like to discuss separately, it is recommended that the Board of Trustees approve the Consent Calendar as presented.

Attachments

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT  
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

**MINUTES OF THE BOARD OF TRUSTEES MEETING**

**January 19, 2016**

**1. Call to Order**

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, January 19, 2016, at the District's Stockton office. President Lambdin called the meeting to order at 1:00 p.m.

**Seating of Officers for the 2016 Board of Trustees**

President – Gary Lambdin, City of Stockton  
Vice President – Jay Colombini, San Joaquin County  
Secretary – Joy Meeker, City of Escalon

**Trustees Present:**

Marc Warmerdam  
Joy Meeker  
Glenn Page  
Jack Fiori  
Mike Manna  
Gary Lambdin  
Francis Groen  
Jay Colombini  
Omar Khweiss  
Greg O'Leary

**Staff Members Present:**

Eddie Lucchesi, Manager  
John Fritz, Asst. Manager  
Jamie Tuggle, Secretary  
Emily Nicholas, Administrative Asst.

**Legal Advisor:** Chris Eley, Attorney at Law

**2. Public Comment Period**

There was no public comment.

**3. Consent Calendar**

- a. **Minutes of the December 15, 2015 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial Reports for December 2015.**
- c. **District activities report for December 2015.**
- d. **Public Information & Outreach report for December 2015.**
- e. **Manager's report**
- f. **Correspondence**

Following review and discussion of the Consent Calendar, it was moved by Trustee Meeker, seconded by Trustee Colombini, to approve the Consent Calendar as presented; the motion was unanimously approved.

**4. Request for authorization to develop an eligibility list for the position of Fish Hatchery Assistant.**

Manager Lucchesi informed the Board that the District's Fish Hatchery Assistant would be retiring in early spring, subsequently the position would become vacant. Following review and discussion of the upcoming vacancy for the position of Fish Hatchery Assistant, it was moved by Trustee O'Leary, seconded by Trustee Groen, to authorize the development of an eligibility list for the position of Fish Hatchery Assistant; the motion was unanimously approved

**5. Report on City of Tracy Trustee Vacancy.**

Manager Lucchesi stated that due to Chet Miller retiring as Trustee representing the city of Tracy, President Lambdin drafted a letter to the Mayor, and the City Clerk of Tracy regarding the recent vacancy. The letter states that each city within the County has the authority to appoint one individual to the District's Board of Trustees, and due to the most recent vacancy, the City can appoint someone to fill that vacancy.

**6. Executive Committee report.**

Legal Advisor Eley reported that the Executive Committee met to review a new employment agreement for position of Manager. The existing agreement expired December 31, 2015, but has continued for 30 days until a new agreement could be signed. Mr. Eley also reported the Executive Committee discussed the current salary and benefit agreement between the District and the represented and un-represented employees will terminate on June 30, 2016, and that District staff will be preparing for meetings with both groups. Legal Advisor Eley stated no action was taken.

**7. CLOSED SESSION (Pursuant to CGC §54957 and §54956.9)**

**A. PUBLIC EMPLOYEE APPOINTMENT/PUBLIC EMPLOYEE (§54957)**

**B. Conference with Legal Counsel – Existing Litigation. (Subdivision (a) of §54956.9) Name of case: Anderson vs. San Joaquin County Mosquito and Vector Control District, VCJPA claim number VE0700184.**

Prior to convening to closed session, President Lambdin announced the reason for the closed session. The Board convened to closed session at 1:25 p.m. and reconvened to open session at 2:07 p.m.

## **REPORT OF CLOSED SESSION:**

President Lambdin called upon Legal Advisor Eley to provide a report of the closed session.

For item 7.A. Legal Advisor Eley reported that the Board of Trustees had met in closed session to review a new contract between the Board of Trustees and Eddie Lucchesi for the position of Manager, the new contract was proposed from January 2016 through March 2018. Following review, it was moved by Trustee O'Leary, seconded by Trustee Groen to approve the employment contract between the Board of Trustees and Eddie Lucchesi; the motion passed unanimously. For item 7.B. there was discussion only, no action was taken.

### **8. Other Business; Announcement of future Board and Committee meetings.**

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, February 15, 2016.
- Trustee O'Leary would like to have an agenda item for the next Board Meeting discussing security for the office.

### **9. Adjournment**

There being no further business, it was moved by Trustee Fiori, seconded by Trustee Manna, to adjourn the meeting at 2:10 p.m.; the motion passed unanimously.

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**MS JOY MEEKER, SECRETARY**

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**MR. EDDIE LUCCHESI, MANAGER**

**San Joaquin County Mosquito & Vector Control District**  
**Budget and Actual Comparison**  
July 2015 through January 2016

|  | <u>Jul '15 - Jan 16</u> | <u>Budget</u>       | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--|-------------------------|---------------------|-----------------------|--------------------|
| <b>Ordinary Revenues/Expenditures</b>                  |                         |                     |                       |                    |
| <b>Revenues</b>  |                         |                     |                       |                    |
| 47000000-MISC. REVENUES                                | 979,521.00              | 1,216,430.01        | (236,909.01)          | 80.52%             |
| 41000000 - PROPERTY TAX                                | 2,435,065.93            | 4,233,475.01        | (1,798,409.08)        | 57.52%             |
| 44000000 - INTEREST INCOME                             | 28,518.04               | 24,910.04           | 3,608.00              | 114.48%            |
| 45000000 - AID FRM OTHER GOVT AGENCIES                 | 44,111.02               | 56,205.00           | (12,093.98)           | 78.48%             |
| 46050000 - CHARGES FOR SERVICES                        | 1,587,369.30            | 2,977,729.00        | (1,390,359.70)        | 53.31%             |
| <b>Total Revenues</b>                                  | <u>5,074,585.29</u>     | <u>8,508,749.06</u> | <u>(3,434,163.77)</u> | <u>59.64%</u>      |
| <b>Expenditures</b>                                    |                         |                     |                       |                    |
| 60000000 - EE SALARIES & WAGES                         | 1,364,801.24            | 2,379,087.02        | (1,014,285.78)        | 57.37%             |
| 60100000 - EMPLOYEE BENEFITS                           | 1,611,837.85            | 2,633,573.07        | (1,021,735.22)        | 61.2%              |
| 620000 - GEN SRVS&SUPPLIES                             | 1,362,779.16            | 2,814,200.00        | (1,451,420.84)        | 48.43%             |
| 65000000 - VCJPA ALLOCATED ADMIN CHARGE                | 18.00                   |                     |                       |                    |
| <b>Total Expenditures</b>                              | <u>4,339,436.25</u>     | <u>7,826,860.09</u> | <u>(3,487,423.84)</u> | <u>55.44%</u>      |
| <b>Net changes, Ordinary revenues and expenditures</b> | 735,149.04              | 681,888.97          | 53,260.07             | 107.81%            |
| <b>Other Expenditures</b>                              |                         |                     |                       |                    |
| 63000000 - OTHER CHARGES                               | 39,000.00               | 40,125.00           | (1,125.00)            | 97.2%              |
| 64000000 - CAPITAL EXPENSE                             | 26,843.02               | 346,614.00          | (319,770.98)          | 7.74%              |
| <b>Total Other Expenditures</b>                        | <u>65,843.02</u>        | <u>386,739.00</u>   | <u>(320,895.98)</u>   | <u>17.03%</u>      |
| <b>Surplus (Deficit)</b>                               | <u>669,306.02</u>       | <u>295,149.97</u>   | <u>374,156.05</u>     |                    |

FUND BALANCE REPORT

January 2016

|  | S.J.C-55401<br>GEN FUND | S.J.C-55402<br>BEN ASSESSMENTS | S.J.C-55411<br>CONTINGENT | S.J.C-55412<br>GEN RESERVE | S.J.C-55413<br>Comp Absences | ALL FUNDS<br>TOTAL      |
|--|-------------------------|--------------------------------|---------------------------|----------------------------|------------------------------|-------------------------|
| <b>DISTRICT OPERATIONS</b>                                 |                         |                                |                           |                            |                              |                         |
| REVENUES   | 70,137.89               | 13,000.67                      | 1,558.00                  | 2,617.00                   | 296.00                       | 87,609.56               |
| *TRANSFER IN   | -                       | -                              | -                         | -                          | -                            | -                       |
| NET REVENUES   | <u>\$ 70,137.89</u>     | <u>\$ 13,000.67</u>            | <u>\$ 1,558.00</u>        | <u>\$ 2,617.00</u>         | <u>\$ 296.00</u>             | <u>\$ 87,609.56</u>     |
| EXPENSES   | 391,317.32              | -                              | -                         | -                          | -                            | -                       |
| **TRANSFER OUT   | -                       | -                              | -                         | -                          | -                            | -                       |
| NET EXPENSES   | <u>\$ 391,317.32</u>    | <u>\$ -</u>                    | <u>\$ -</u>               | <u>\$ -</u>                | <u>\$ -</u>                  | <u>\$ -</u>             |
| NET CHANGE   | <u>\$ (321,179.43)</u>  | <u>\$ 13,000.67</u>            | <u>\$ 1,558.00</u>        | <u>\$ 2,617.00</u>         | <u>\$ 296.00</u>             | <u>\$ (303,707.76)</u>  |
| <b>REVENUES:</b>   |                         |                                |                           |                            |                              |                         |
| INTEREST INCOME  | 8,241.00                | 680.00                         | 1,558.00                  | 2,617.00                   | 296.00                       |                         |
| PROPERTY TAX, REDEV RESIDU DISTRI                          | 19,135.15               | -                              | -                         | -                          | -                            |                         |
| SPECIAL ASSESSMENTS CURR/Benefit Assessment                | 42,761.74               | 12,320.67                      | -                         | -                          | -                            |                         |
| MISC REVENUES  | 42,761.74               | -                              | -                         | -                          | -                            |                         |
| TOTAL REVENUES   | <u>\$ 70,137.89</u>     | <u>\$ 13,000.67</u>            | <u>\$ 1,558.00</u>        | <u>\$ 2,617.00</u>         | <u>\$ 296.00</u>             | <u>\$ 87,609.56</u>     |
| <b>BEGINNING BALANCE, On deposit w Auditor's, 12/31/15</b> |                         |                                |                           |                            |                              |                         |
| Adj ENDING BALANCE, On deposit w Auditor's, 01/31/16       | 6,517,264.02            | 987,926.55                     | 1,169,575.00              | 1,963,868.00               | 344,164.90                   |                         |
| REVOLVING FUND BALANCE, 01/31/2016                         | 6,298,764.86            | 1,000,927.22                   | 1,171,133.00              | 1,966,485.00               | 344,460.90                   |                         |
| CALCRD PAYABLE   | 534,314.21              | -                              | -                         | -                          | -                            |                         |
|  | (9,749.56)              | -                              | -                         | -                          | -                            |                         |
| ADJUSTED ENDING BALANCE, 01/31/2016                        | <u>\$ 6,823,329.51</u>  | <u>\$ 1,000,927.22</u>         | <u>\$ 1,171,133.00</u>    | <u>\$ 1,966,485.00</u>     | <u>\$ 344,460.90</u>         | <u>\$ 11,306,335.63</u> |
| ENDING FUND BALANCE, 01/31/2015                            | \$ 5,893,822.05         | \$ 985,207.33                  | \$ 1,134,190.00           | \$ 2,052,770.00            | \$ -                         | \$ 10,065,989.38        |



# San Joaquin County Mosquito & Vector Control District Expenses by Vendor Summary

January 2016

|   | <u>Jan 16</u> |
|---|---------------|
| ACE Hardware                                  | 8.70          |
| ACME Saw N Industrial Supply                  | 27.20         |
| Amazon Marketplace                            | 199.94        |
| AT&T  | 1,114.76      |
| Auto Industrial Paint Co.                     | 31.88         |
| Batteries Plus                                | 151.45        |
| Battery Bill, Inc                             | 247.50        |
| Bay Alarm                                     | 234.00        |
| Buttes/Center State Pipe Supply               | 97.74         |
| CA Dept. of Motor Vehicle                     | 2.00          |
| CA Employment Development Dept.               | 69.76         |
| CalPERS                                       | 53,266.13     |
| Capital Rubber Co., Ltd.                      | 38.15         |
| Charlie's Day & Nite Inc                      | 7.36          |
| Chase Chevrolet Co.                           | 103.68        |
| Chevron and Texaco Card Services              | 663.83        |
| City of Lodi                                  | 297.27        |
| City of Stockton                              | 189.73        |
| City Parkings                                 | 10.00         |
| Clutch & Brake Xchange Inc.                   | 41.79         |
| Creative Outdoor Environments, Inc.           | 300.00        |
| Croce & Company                               | 7,450.00      |
| CVS Pharmacy                                  | 17.54         |
| De Lage Landen Financial Services             | 215.28        |
| Delta Dental                                  | 4,606.55      |
| Electronic Data Solutions                     | 232.20        |
| Eley, Christopher K                           | 568.00        |
| Entomological Society of America              | 144.00        |
| Farwest Steel                                 | 259.06        |
| FedEx   | 18.84         |
| G&K Services                                  | 1,218.26      |
| Hewlett-Packard Financial Services Co.        | 259.58        |
| Hyatt Hotels                                  | 323.20        |
| Imperial Building Maintenance                 | 342.85        |
| Integrated DNA Technologies, Inc.             | 63.22         |
| J. Milano Co., Inc.                           | 554.03        |
| Jack Nadel Internaltional                     | 1,829.74      |
| Lowe's  | 151.51        |
| Meeker, Joy (conference travel reimbursement) | 731.98        |
| Restaurants, conference                       | 61.45         |
| Mosquito&Vector Control Association of Ca     | 3,030.00      |
| Napa Auto Parts (Central Valley Motor Par     | 273.84        |
| Nestle Pure Life Direct, Nestle Water         | 210.42        |
| Office Depot                                  | 64.76         |
| Pacific Gas&Electric Co.                      | 2,234.79      |
| Sacramento-Yolo Mosquito&Vector Control       | 16,800.00     |
| Save Mart Supermarkets                        | 6.98          |
| Smart&Final                                   | 126.02        |
| Steam Cleaners Stockton Inc.                  | 207.11        |
| Stericycle Environmental                      | 113.25        |
| Stericycle Inc.                               | 193.89        |
| Stockton Filter Supply Co., Inc.              | 33.90         |
| Stockton Petroleum Co.                        | 849.37        |
| Stockton Scavengers Association, Inc          | 169.47        |

**San Joaquin County Mosquito & Vector Control District**  
**Expenses by Vendor Summary**  
January 2016

|                                      | <u>Jan 16</u>                   |
|--------------------------------------|---------------------------------|
| Target (Retail Outlet)               | 14.97                           |
| TelePacific (Arrival Communications) | 372.93                          |
| Tom Hillier Ford                     | 454.80                          |
| Totally Promotional                  | 74.00                           |
| United Air                           | 577.20                          |
| Unum Life Insurance                  | 2,543.65                        |
| US Health Works Medical Group        | 456.00                          |
| Verizon Wireless                     | 459.74                          |
| Vision Service Plan CA               | 700.59                          |
| Wal Mart                             | 100.18                          |
| Wilbur-Ellis                         | 6,692.76                        |
| Yosemite Meat & Deli                 | 60.00                           |
| <b>TOTAL</b>                         | <b><u><u>112,970.78</u></u></b> |

**SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT**  
**District Activities Report**

**January 2016**

**Work Completed:**

**CONTINUATION OF SWIMMING POOL INSPECTIONS**

The District continues to work with the County Assessor's office and the County GIS department to develop a list of properties with swimming pools that are either in default or full foreclosure. There were 10 pools identified in the January list, down from 13 in December. Technicians also inspected known pools and anonymously reported pools throughout the month.

**GENERAL FIELD ACTIVITIES**

Similar to December, minimal mosquito activity was detected in January. Technicians continued with source reduction activities and mapping of commercial catchbasins throughout the District. Staff began waxing and cleaning vehicles and equipment in preparation for the upcoming spray season.

**NPDES**

Staff completed the 2015 National Pollution Discharge Elimination Systems (NPDES) Permits annual report for Vector Control Applications. Completion of our report along with the MVCAC Coalition's report, will keep our compliance up to date. The annual report includes a list of all applications that impact or could potentially impact Waters of the U.S. The current permit will last through June when a new permit will supersede it.

## TOTAL TREATMENT WORK CONDUCTED IN JANUARY

### GROUND WORK

.75 Acs Larvicided  
0.0 Acs Adulticided  
56 Acs Herbicided

### AERIAL WORK

0 Acs Larvicided  
0 Acs Adulticided

## SERVICE REQUESTS

8 Mosquitoes

5 Fish Requests

27 Neglected Pools

## WORK SCHEDULED FOR FEBRUARY

- CONTINUE TO INSPECT NEGLECTED SWIMMING POOLS REPORTED FROM THE PUBLIC AND IDENTIFIED ON THE UPDATED LIST OF HOME FORECLOSURES.
- CONTINUE BRUSHING/SOURCE REDUCTION WORK.
- CONTINUE MAPPING CATCHBASINS IN COMMERCIAL AREAS.
- CONTINUE YEARLY TRAINING ACTIVITIES.
- BEGAN TREE HOLE MOSQUITO TREATMENTS.

# PUBLIC INFORMATION & OUTREACH MONTH END REPORT

## For month ending January, 2016

To: Ed Lucchesi, Manager

From: Aaron Devencenzi, PIO

### Monthly Activities:

- We provided three school presentations with four classes in attendance. Two additional schools and two science nights were scheduled.
- We attended the San Joaquin County Ag. Venture program at San Joaquin County Fair Grounds. Eighteen short presentations were given to 498 students and parents.
- As data was gathered from each District's departments, I began creating the 2015 annual report.
- We received approval from the Lincoln Unified School District Board for program approval. Contact information was prepared for sending each 5<sup>th</sup> and 6<sup>th</sup> grade teacher an invitational flyer.
- I interviewed with KCRA 3 on the potential of new invasive species. I also interviewed with the Stockton Record regarding the use of mosquitofish in public water containing chloramines.
- I provided representation at the San Joaquin Agricultural Drought Task Force monthly meeting.
- For the period of January 1 through January 31, there were 4,363 visitors to the District website. The site averaged 140 visitors per day. The District's website was updated with Board minutes and agenda.
- I checked all gloves and safety glasses in our inventory for compliance to new standards. I informed the staff at the general meeting of the new standards. I set up a driver's training date with Bickmore to provide classroom instruction and individual driving evaluations.
- Weekly, I monitor the safety supply cabinets and first aid stations. As items are used, I purchased replacement items.
- I applied to Earth Day and Lodi Ag Venture programs to have both at each event.
- **Scheduled Tasks for February:** Work on Zika virus information and develop a campaign regarding invasive species. Work will continue on the annual report. I will be scheduling additional school presentations. An informational presentation will be given to the San Joaquin County Public Information Officers Association. Invitational flyers will be sent to Lincoln Unified school district. I scheduled a meeting with SJC Public Health for coordination of efforts in the prevention of invasive species, exotic diseases and roles of each agency.

## MANAGER'S REPORT

For the period January 13, 2016 through February 15, 2016

- Following last month's Board meeting, I contacted three local contractors to provide estimates on the costs associated with the fabrication and installation of an electronic security gate for the north entrance to our Stockton facility. There will be more discussion relating to the details of the project at the Board meeting. Agenda Item 7.
- The city of Stockton announced they would be adding chloramine to their water treatment process that serves north Stockton. We investigated the effects that treatment may have on mosquito fish, based on the precautionary recommendations from City officials to fish aquarium owners to add a conditioner to their water to protect the fish. We conducted a non-scientific in-house study by introducing mosquito fish to five gallon buckets filled with north Stockton treated water. We found that there was little; if any, mortality to fish introduced to the treated water. For those individuals requesting mosquito fish for their ponds, who reside in the affected area, we will recommend they allow newly introduced water to set for a couple days prior to introducing mosquito fish.
- The District has been very busy responding to our public and the media regarding the Zika virus outbreak in South America and other Latin American countries. Our message is concentrated on the fact that the mosquito species that can transmit Zika virus has not been found in our County. However, the District is actively monitoring / trapping for the two primary invasive mosquitoes that can transmit Zika. *Aedes aegypti* (Yellow Fever mosquito) and *Aedes albopictus* (Asian Tiger mosquito). The District is working with the local public health department, Office of Education, and the State Department of Public Health's Vector-Borne Disease Section to ensure everyone is in coordination with each other. These Aedes mosquitoes are present in southern California and parts of central California (Fresno and Madera counties); therefore, it is imperative the District is pro-active in an early detection plan. The District's immediate response is public outreach, and utilizing resources available to us, that will target the geographical locations in the County where we suspect the most favorable habitat could exist for these two mosquito species. We will have updated information under "District Activities" to share with the Trustees during our Board meeting.
- As a member of the San Joaquin County Spray Safe Planning Committee, I assisted in the development of the 2016 program which will be held on February 24, 2016 at the San Joaquin County Agriculture Department. We expect approximately 300 attendees representing agricultural and commercial pesticide applicators. Every year in this State, there are new challenges relating to changes in regulations and permitting. Subject matter that will be reviewed at this year's program includes NPDES and other water issues relative to pesticide drift and/or direct aquatic applications, Food Safety, Injury Illness and Prevention, Laws and Regulations, and Applicator Perspectives in the field. The District has been a charter sponsor of this program since 2009.

**SAN JOAQUIN COUNTY  
MOSQUITO & VECTOR  
CONTROL DISTRICT**

**Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 2/5/2016  
**Re:** February 2016, BOT Meeting, Agenda Item 4

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**4. RESOLUTION (DRAFT) OF THE BOARD OF TRUSTEES OF THE SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2016-17 FOR THE SAN JOAQUIN COUNTY MOSQUITO, VECTOR AND DISEASE CONTROL BENEFIT ASSESSMENT**

Attached is a proposed resolution that directs the preparation of the engineer's report for the District's 2016-17 benefit assessment.

SCI, the District's consultant and engineer of record for the benefit assessment will create the report and establish the benefit assessment process as agreed to in the current contract between the District and SCI.

It is recommended that the Board adopt draft resolution 15/16-06 (draft) as presented.

This item requires Board action.

Attachment

**RESOLUTION 15/16- 06**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT  
DIRECTING PREPARATION OF THE ENGINEER'S REPORT  
FOR THE CONTINUATION OF THE ASSESSMENTS FOR FISCAL YEAR 2016/17  
FOR THE SAN JOAQUIN COUNTY MOSQUITO, VECTOR AND DISEASE CONTROL  
ASSESSMENT**

**RESOLVED**, by the Board of Trustees (the "Board") of San Joaquin County Mosquito and Vector Control District (the "District"), County of San Joaquin, and State of California;

**WHEREAS**, on November 15, 2005 by its Resolution No. 05/06-5, this Board authorized the levy of assessments for the San Joaquin County Mosquito, Vector and Disease Control Assessment (the "Assessment") pursuant to the provisions of the Health and Safety Code Section 2080 et seq. and Article XIID of the California Constitution; and

**WHEREAS**, such mosquito and vector control services provide tangible health benefits, reduced nuisance benefits and other special benefits to the public and properties within the areas of such services; and

**WHEREAS**, the District provides vector control services which includes a system of public projects, programs, public improvements and services intended to provide for the surveillance, prevention, abatement and control of vectors throughout its boundaries (collectively "Services").

**NOW, THEREFORE, BE IT RESOLVED**, that SCI Consulting Group., is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with the provisions of the Health and Safety Code Section 2080 et seq. and Article XIID of the California Constitution. Upon completion, the Engineer shall file the Report with the Secretary of the Board of Trustees for submission to the Board.

PASSED AND ADOPTED this 16<sup>th</sup> day of February, 2016 by the following vote, to wit:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Gary Lambdin, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Joy Meeker, Secretary



**Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 2/5/2016  
**Re:** February 2016 BOT Meeting, Agenda Item 5

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**5. 2015 ANNUAL STATEMENT OF ECONOMIC INTERESTS (FORM 700) FILINGS**

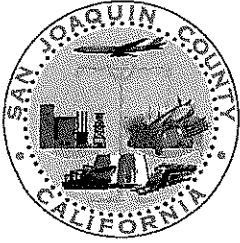
Please find attached information from the San Joaquin County Registrar of Voters re: the 2015 Annual Statements of Economic Interest (Form 700) filings.

These forms need to be filled out by all trustees and designated employees and contractors for the year 2015.

Staff will prepare forms for trustee signatures and make the forms available at the BOT meeting.

This item requires Board action.

Attachment



# COUNTY OF SAN JOAQUIN

## Information Systems Division

44 North San Joaquin Street, Suite 455  
Stockton, California 95202  
Telephone: (209) 468-3940  
Fax: (209) 468-2178

**JERRY BECKER**  
DIRECTOR


**DAVID NEWAJ**  
ASSISTANT DIRECTOR

**AUSTIN ERDMAN**  
REGISTRAR OF VOTERS

**TURA MORICE**  
HOSPITAL CIO

February 1, 2016

TO: All Uniform Districts

FROM: Austin G. Erdman, Registrar of Voters 

SUBJECT: 2015/2016 Statement of Economic Interests  
Form 700 Annual Filing Notice

The Political Reform Act requires that public officials who are designated in an agency's Conflict of Interest Code or Fair Political Practices Commission (FPPC) shall file an annual statement of Economic Interest Form 700 disclosing assets and income which may be materially affected by their official actions.

The period covered by this annual statement is January 1, 2015 through December 31, 2015. Annual statements are due to be filed no later than **Friday, April 1, 2016**.

San Joaquin County is continuing to move forward with electronic filing. Filers who filed electronically last year or want to do so this year may do so by following the instructions using the system logon link at:  
<http://www.southtechhosting.com/SanJoaquinCounty/eDisclosure>

The 2015/2016 Form 700 and fact sheets are also available on the FPPC website at [www.fppc.ca.gov](http://www.fppc.ca.gov).

When you have obtained all required filings from your designated employees or members, please complete and return the attached "**CERTIFICATE OF COMPLETION**" form to our office. **Do not send original Form 700's to this office.** Original statements for designated positions that are required to file pursuant to your Districts Conflict of Interest Code must be filed and retained by your agency's filing official.

Should you have any questions, please contact the Fair Political Practices Commission (FPPC) Technical Assistance Division toll free at (866) 275-3772, or by email at [advice@fppc.ca.gov](mailto:advice@fppc.ca.gov).

**POLICY TITLE: Conflict of Interest**  
**POLICY NUMBER: 1020**

**1020.10** The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. §18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A in which members of the Board of Trustees and employees are designated, and in which disclosure categories are set forth, constitute the conflict of interest code of the San Joaquin County Mosquito and Vector Control District.

**1020.20** Designated employees shall file statements of economic interests with the Clerk of the County of San Joaquin and representative City Clerks.

SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT  
 CONFLICT OF INTEREST CODE  
 APPENDIX OF DESIGNATED POSITIONS AND  
 DISCLOSURE CATEGORIES

I. Designated Positions. The positions listed below includes those persons who are deemed to make, or participated in the making of, decisions which may foreseeably have a material effect on any financial interest. The persons holding the designated positions listed shall disclose interests and investments in accordance with the corresponding disclosure categories, which are defined below.

DESIGNATED POSITIONS DISCLOSURE CATEGORY

|                                       |               |
|---------------------------------------|---------------|
| Members of the Board of Trustees      | 1,2,3,4,5 & 6 |
| Manager                               | 1,2,3,4,5 & 6 |
| Assistant Manager                     | 1,2,3,4,5 & 6 |
| Bookkeeper / Administrative Assistant | 1,2,3,4,5 & 6 |
| District Legal Counsel                | 1,2,3,4,5 & 6 |
| Consultant*                           | 1,2,3,4,5 & 6 |

II. Disclosure Categories.

1. Investments in business entities, and sources of income, which provide services, supplies, materials, machinery or equipment of the type utilized by the District except for ownership of equity or debt securities which are publicly traded, regulated by the Securities Exchange Commission and of which the disclosing party does not hold greater than a 1% interest.

2. Business positions in business entities, and sources of income, which provide services, supplies, materials, machinery or equipment of the type utilized by the District.

3. Interests in real property which is or may be used for agricultural purposes, located in whole or in part either within the boundaries of the District, or within two miles of the boundaries of the District except for real property of 5 acres or less used as the principal residence of the reporting party.

4. Investments and business positions in any business entity or income from any source which has an interest in real property which is or may be used for agricultural purposes.

5. Loans received by the reporting party or spouse, which loans exceed \$250.00 from a single source which source is a business entity or employee or a business entity which provides services, supplies, material, machinery or equipment of the type utilized by the District.

6. Gifts with an aggregate value of \$50.00 or more from a single source which source is a business entity or employee of a business entity which provides services, supplies, material, machinery or equipment of the type utilized by the District.

\*Consultants - Consultants include independent contractors whose services to the District may include giving advice or recommendations to the District on matters which may have a material effect on the expenditures of the District, this will include the District auditor.

The Manager may determine in writing that particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon the description, a statement of the extent of disclosure requirements. The Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

DRAFT 1 MARCH 16, 1993

DRAFT 2 MAY 11, 1993

ADOPTED JUNE 15, 1993

AMENDED November 17, 2015

**SAN JOAQUIN COUNTY  
MOSQUITO & VECTOR  
CONTROL DISTRICT**

**Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 2/5/2016  
**Re:** February 2016 BOT Meeting, Agenda Item 6

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6. **REPORT OF ATTENDANCE AT THE AMERICAN MOSQUITO CONTROL ASSOCIATION (AMCA) ANNUAL CONFERENCE HELD FEBRUARY 7 -11, IN SAVANAH, GEORGIA**

Trustees, Manna, Meeker Warmerdam and Groen, along with staff members Huang and Lucchesi attended the annual conference of the AMCA in Savannah, Georgia held February 7 - 11, 2016.

Meeting attendees will provide either an oral or a written report re: their attendance.

This item is for information only and does not require Board action.

## **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 2/4/15  
**Re:** February 2016 BOT Meeting, Agenda Item 7

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### **7. STATUS REPORT ON PROGRESS TO INSTALL SECURITY GATE AT THE STOCKTON OFFICE FACILITY**

Per discussion at the January 2016 BOT meeting, staff has contacted three local contractors to seek estimates on costs associated with the fabrication and installation of a security gate for the main entrance to the District's Stockton office facility. Staff will review the cost estimates with the full Board, and seek authorization to submit requests for formal proposals/bids to complete the work.

This item requires board action.

## **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** February 5, 2016  
**Re:** February 2016 BOT Meeting, Agenda Item 8

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### **8. TRUSTEE REPRESENTATIVE TO THE NORTHERN SAN JOAQUIN VALLEY REGION OF THE MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC)**

As a Corporate member of the Mosquito and Vector Control Association of California (MVCAC), the District is included in one of five regions that make up the Association. The five regions of the State include Coastal, Sacramento Valley, Northern San Joaquin Valley, Southern San Joaquin Valley, and Southern California. The District is in the Northern San Joaquin Valley Region. This Region includes Merced MAD, Turlock MAD, Eastside MAD, Saddle Creek Community Services District and San Joaquin County MVCD. Each region appoints a district trustee to represent the region on the Trustee Council. Former Trustee Miller represented the Northern San Joaquin Valley Region of the MVCAC. Since Trustee Miller's retirement on the Board, the Region needs to fill the vacancy on the Trustee Council.

At the last MVCAC quarterly meeting in San Diego, Trustee Meeker agreed to represent the region as an alternate in Trustee Miller's absence. Since then, I surveyed the districts in our region to inquire on the interest from any of their trustees to replace Trustee Miller on the MVCAC Trustee Council. They agreed to conduct a survey of interest from their respective boards.

This is the opportunity for any District Trustees to state their interest to serve as a member on Trustee Council representing the Northern San Joaquin Valley Region. The District Managers of the Northern San Joaquin Valley Region will be meeting on February 24, 2016 here at the District office to select a member and an alternate to serve on the Trustee Council.

Attached is the By-Laws describing the role of the Trustee Council.

Attachment



## MVCAC BYLAWS – REGARDING TRUSTEE COUNCIL

### ARTICLE VI. TRUSTEE COUNCIL

**Section 1. ESTABLISHMENT.** There is hereby established a Trustee Council with the organization, duties and purposes set forth in this article

**Section 2. PURPOSES.** In addition to pursuing the objectives of the Association Board of Directors, it will be the purpose and goal of the Trustee Council to advise the Association regarding policy, fiscal, budgetary and legislative matters, and to provide appropriate support to actions initiated by the Association.

**Section 3. MEMBERSHIP.** The members of the Trustee Council shall consist of the Trustees of the Corporate Members of the Association. All trustees may participate in Council meetings, subject to reasonable Council restrictions; however, Council voting resides in officers selected by subsequent Bylaw provisions.

**Section 4. VOTING MEMBERS.** Each Association region shall have one Council-voting member. The Trustee Corporate Members of each Association region shall select one participating member to serve as its region's Council voting member. Each region will select an alternate to serve at the pleasure of the Corporate Members within its region. If at a Council meeting a region's voting member and alternate are both absent, then the region's participating members present at the meeting may caucus and select an interim voting member to represent the region for that meeting.

**Section 5. OFFICERS.** At each fall Council meeting, the Council will appoint a Chair and Vice Chair, and a Secretary. The officers shall serve at the pleasure of the voting members. The Secretary shall prepare and maintain minutes of Council meetings and other Council records and documents. No trustee will serve on the council for more than six consecutive years.

**Section 6. MEETINGS.** The Trustee Council will meet at least once during each Association Board meeting and conference. The Chair or a majority of the voting members also may call a special meeting at any time by giving at least 10 days prior by written notice to each voting member and to each Corporate Member. The Council-voting members may hold a special meeting by telephone conference call.

**Section 7. VOTING.** The Trustee council may take action by motion or resolution approved at a regular or special Council meeting by a majority of a quorum of the Council voting members. A quorum will consist of three voting members. Each voting member shall have one vote.