

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT  
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

**MINUTES OF THE BOARD OF TRUSTEES MEETING**

**June 18, 2013**

**1. Call to Order**

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, June 18, 2013 at the District's Stockton office. Vice President Lambdin called the meeting to order at 1:03 p.m.

**Trustees Present:**

Jay Colombini  
Gary Lambdin  
Joy Meeker  
Greg O'Leary  
Jack Snyder  
Jack Fiori  
Omar Khweiss  
Chet Miller

**Staff Members Present:**

Eddie Lucchesi, Manager  
John Fritz, Asst. Manager  
Emily Nicholas, Bookkeeper

**Legal Advisor:**

Christopher K. Eley, Attorney at Law

**Trustees Absent:**

Francis Groen  
Mike Manna  
Marc Warmerdam

**Other:**

Anna Lovecchio, CPA  
Croce & Company  
Dr. Tom Yamashita,  
President of Sunburst Plant Disease Clinic

**2. Public Comment Period**

**3. Consent Calendar**

- a. Minutes of the May 21, 2013 regular meeting of the Board of Trustees
- b. Expenditure and Financial reports for May 2013
- c. District Activities Report for May 2013
- d. Community Education Program report for May 2013
- e. Manager's report
- f. Correspondence

Following review and discussion of the Consent Calendar, it was moved by Trustee Snyder, and seconded by Trustee Miller, to approve the Consent Calendar as presented; the motion was unanimously approved.

**4. BUDGET COMMITTEE REPORT; PRESENTATION OF THE FIRST DRAFT OF THE 2013 / 14 EXPENDITURE AND INCOME BUDGETS**

Trustee Colombini and Manager Lucchesi reported that the Boards' Budget Committee (Miller, Colombini, Fiori, and Lambdin (representing absent committee member Groen) met prior to the Board of Trustees meeting to review the first draft of the 2013-14 expenditure and income budgets, including budget account and reserve fund designations, special tax rates, benefit assessment rates for Zones A, B, and C, and

fund transfers. The Draft budget was handed out to the Board and additional copies mailed to each absent Trustee.

The final 2013-14 budget will be on the July 16<sup>th</sup> regular meeting agenda for the Board's consideration.

Manager Lucchesi provided a Power Point presentation on the budgeting process to inform all new board members on the procedures for setting a budget as guided by the Health and Safety Code of California. Lucchesi passed out a printed copy of his presentation and asked that all board members keep the printed copy for their files. A review of Restricted Reserve Fund designation and use for Public Health Emergencies were also covered.

**5. RESOLUTION (DRAFT), A RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2013-14, PRELIMINARILY APPROVING THE ENGINEER'S REPORT, AND PROVIDING FOR NOTICE OF HEARING FOR THE SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL ASSESSMENT**

Following review and discussion, it was moved by Trustee O'Leary, seconded by Trustee Fiori, to approve the resolution of intention to levy assessments, preliminarily approving the engineer's report, and providing for notice of a public hearing for the District's benefit assessment for Fiscal year 2013-14; the motion was unanimously passed.

**6. PROPOSAL TO AMEND EXISTING INDEPENDENT ANNUAL AUDIT AGREEMENT**

Anna Lovecchio - CPA, of Croce & Company, presented a proposal to the Board to include preparation of a Management Discussion and Analysis (MDA) section to the District's annual audit of financial statements. The MDA section would include a ten-page report on the extended assets and reserves of the District. Although not mandatory, the MDA inclusion would be advisable as "good practice" in order to stay current with Government Accounting Standards. Ms. Lovecchio provided a preliminary fee increase not to exceed \$2,000 for the additional service. Following review and discussion, it was moved by Trustee Meeker, seconded by Trustee Colombini, to include the MDA section as part of the District's annual audit report; the motion was unanimously passed.

**7. DISTRICT PROPERTY, 13311 N. STEINEGUL RD – ESCALON AIRSTRIP**

Manager Lucchesi informed the Board that PG&E will be installing meter for power to the site. Dr. Tom Yamashita, owner of Sunburst and Timco Company, was introduced to the Board. Legal Counsel Eley explained several points of law regarding a public agency doing business with a private company.

Attorney Eley stated that Kleinfelder Company may have inaccurately reported the data in the 2009 report. Kleinfelder has agreed to investigate and correct as necessary to reflect current standards. Dr. Yamashita looked over the report and stated the report could have an impact on the scope of work needed to clean up the airstrip. He will await

the corrections from Kleinfelders before submitting his final proposal for "Scope of Work".

Manager Lucchesi stated previous owners Bill and Rita Sorrenti contacted the District and expressed interest in property; therefore, they did not sign the "Release of Right of First Refusal" letter. They maintain the right of first refusal; however, must meet the purchase amount set by the District. After Board discussion, the Board agreed to wait for the Kleinfelder report, and directed management to obtain an appraised value of property as a progressive step in moving forward to sell the property.

**8. RECEIPT OF SAN JOAQUIN COUNTY GRAND JURY REPORT 2012-2013 CASE #1112; REVIEW INITIAL DRAT RESPONSE FROM MANAGER AND LEGAL COUNSEL. DEVELOPMENT OF A RESPONSE PER CALIFORNIA PENAL CODE §933 AND §933.5**

Legal Counsel Eley reviewed the Grand Jury report with the Board and stated he will present the Board with a written draft response to the report for the Board's review and approval at the July, 2013, BOT meeting.

**9. LABOR NEGOTIATIONS**

- a. **Open Session** – Identification of designated representatives.
- b. **Closed Session CONFERENCE WITH LABOR NEGOTIATORS (§54957.6)**  
Agency designated representatives: Eddie Lucchesi, Chris Voight, Chris Eley  
Employee organization: San Joaquin Mosquito Employees Association (SJMEA)  
Unrepresented employees: Assistant Entomologist, Assistant Manager, Bookkeeper/Administrative Assistant, Entomologist, Fish Hatchery Manager, Laboratory Technician II/Microbiologist, Mosquito Control Supervisor, Public Information Officer, Secretary

Prior to convening to closed session, Vice President Lambdin announced the reason for the closed session. The Board convened to closed session at 3:03 p.m. and reconvened to open session at 3:30 p.m.

**Report of Closed Session**

Legal Counsel Eley stated the Board and District designated representatives had met in closed session to review negotiations with represented and un-represented employees. No action was taken.

**10. MEMORANDUM OF UNDERSTANDING BETWEEN DISTRICT AND SJMEA. FOLLOWING CONFERENCE WITH NEGOTIATORS, BOARD WILL CONSIDER AGREEMENT WITH SJMEA. BOARD TO CONSIDER CHANGES TO SALARY FOR UNREPRESENTED EMPLOYEES:** Assistant Entomologist, Assistant Manager, Bookkeeper/Administrative Assistant, Entomologist, Fish Hatchery Manager, Laboratory Technician II/Microbiologist, Mosquito Control Supervisor, Public Information Officer, Secretary

The Board discussed and considered employment contracts with SJMEA. Following review and discussion, it was moved by Trustee Miller, seconded by Trustee Snyder to approve the terms and conditions of the tentative agreement between the District and the San Joaquin Mosquito Employees Association; the motion was unanimously approved.

The Board discussed and considered employment contracts with District unrepresented employees. Following review and discussion, it was moved by Trustee Colombini, seconded by Trustee O'Leary to approve the terms and conditions of the tentative agreement between the District and the unrepresented employees; the motion was unanimously approved.

**11. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS**

No comments at this time.

**12. Other Business; Announcement of Future Board and Committee Meetings**

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, July 16, 2013.
- Trustee Miller informed the Board he will not be present at the July BOT meeting due to vacation plans. Manager Lucchesi stated that Trustee Manna notified the District he too will be on vacation and will miss the July BOT meeting.

**13. Adjourn**

There being no further business, it was moved by Trustee Fiori, seconded by Trustee Snyder, to adjourn the meeting at 3:44 p.m.; the motion was unanimously approved.

  
MS. JOY MEEKER, SECRETARY

  
MR. EDDIE LUCCHESI, MANAGER